Pinellas County

Staff Report

File #: 26-0702D, **Version:** 1 **Agenda Date:** 10/27/2026

Subject:
Transportation Security Administration Law Enforcement Officer Reimbursement Program.

Recommended Action:
Approval and execution by the County Administrator of a new Transportation Security Administration (TSA) Law Enforcement Office (LEO) Reimbursement Program for the St. Pete-Clearwater International Airport (PIE).

- The Department of Homeland Security (DHS) executes Other Transaction Agreements (OTA) with airports who have applied to the TSA's LEO reimbursement program, which was established to provide on-site and highly visible LEO presence at its security screening checkpoints.
- Each airport operator is required to establish an air transportation security program that provides a LEO presence that is adequate to ensure the safety of passengers.
- Each agreement is funded for a minimum of three years or a maximum of five years.
- Funding is only available when Congress appropriates it. As the Federal Government incrementally funds the LEO Reimbursement Program, PIE will receive an OTA with the next period of expected revenues.
- PIE received notification on August 17, 2026, that it is receiving an OTA from the TSA LEO office in the amount of $173,375.00 for FY27.
- The base period of performance for this OTA is 9/1/2026 to 8/31/2027. TSA may unilaterally extend the agreement or provide additional funding as it becomes available.
- Funding from this agreement is not included in the FY27 Proposed Budget for PIE because it has not been a revenue source since FY24. The revenue will be recommended for amendment into the budget as appropriate if the agreement is approved.

Strategic Plan:
Healthy and Safe Communities
2.2 Enhance community safety.

Summary:
Approval of this item will enable PIE to continue to bill TSA for partial costs of the LEOs to provide support to the passenger screening checkpoints.

Background/Explanation:
On November 19, 2001, the President and Congress established the TSA as a new Federal agency. The Aviation and Transportation Security Act was enacted, which provides authority of the TSA to order the deployment of law enforcement personnel at each airport security screening location to ensure passenger safety and national security.

Currently, the maximum hourly rate for reimbursement is actual costs not-to-exceed $25.00 per hour. PIE expects to keep the checkpoints open for 19 hours per day, 365 days per year, for an annual total of $173,375.00.

Fiscal Impact:
The total received is dependent on the hours that the checkpoint is open and what amount the LEO Program is funded by the Federal Government.

This request is not budgeted in the FY27 Budget of PIE in the Airport Revenue and Operating Fund. This lack of budget is due to PIE not receiving revenue from this source since FY24. Following approval of this agreement, OMB will update revenue before FY27 Budget adoption to include the figures in the Agreement. In the event that future fiscal year funding is not available for this agreement, the County maintains the authority to terminate this agreement.

Delegated Authority:
Authority for the County Administrator to approve this increase is granted under Section 2-62 (a)(1).

Staff Member Responsible:
Mark E. Sprague, C.M., Director, Airport

Partners:
Department of Homeland Security - Transportation Security Administration

Attachments:
Other Transaction Agreement (OTA) - 70T01026T6114N064
OTA 70T01026TLEORP001 - Parent Agreement

Pinellas County

Staff Report

File #: 26-1498A, **Version:** 1 **Agenda Date:** 10/27/2026

Subject:
Receipt and file report of non-procurement items delegated to the County Administrator for the period ending September 30, 2026.

Recommended Action:
Accept the receipt and file report of non-procurement items delegated to the County Administrator.

Strategic Priorities:
Smart Service Delivery
4.2 Achieve and maintain a high level of customer satisfaction

Summary:
Attached is a list of items in alphabetical order, by submitting department, and the date the County Administrator executed the document. Only fully executed, complete items are filed on this report, resulting in a timing difference in filing of some items if the County Administrator executes the document prior to the other party.

Background Information:
The Board of County Commissioners (Board) granted authority to the County Administrator to approve and sign certain documents per §2-62, Pinellas County Code. This delegated authority includes, but is not limited to: contracts, interlocal agreements, intergovernmental contracts, grant agreements not to exceed $250,000.00, change orders not exceeding 10% of the amount awarded by the Board or $250,000.00, whichever is less, grant applications for grants from state or federal agencies in amounts not to exceed $1,000,000.00, temporary licenses, options of renewal under same terms and conditions and releases of lien and mortgage paid in full. The items approved by the County Administrator are filed as a consent agenda item with the Board at least quarterly.

Fiscal Impact:
N/A

Staff Member Responsible:
Jo Alejandra Lugo, Department Manager/ Agenda Coordinator

Partners:
N/A

Attachments:
10/27/2026 Delegated Log

OTHER TRANSACTION AGREEMENT

OTA NUMBER	REQUISITION NUMBER
70T01026T6114N064	PR266114E171

ISSUED TO	ISSUED BY
Name & Address: St Petersburg-Clearwater International Airport 14 S. FORT HARRISON AVE, 3RD FLOOR CLEARWATER, FL 33756-5105 EIN: 59-6000800 UEI: R37RMC63XKG1	Name & Address: Transportation Security Administration 6595 Springfield Center Drive Springfield, VA 20598, US Email:

PROGRAM TITLE

Program: Law Enforcement Officers Reimbursement Program (LEORP)
Period of Performance: 12 months from date of award
NAICS: 922120 – Police Protection
PSC: S206 Housekeeping – Guard

FISCAL DATA

Accounting Line:
2026|0550000A002626DD|F270F210F000|5913943500|T26D172700|410019|61000000|6115000000|12SLR66AR2|010103|
Obligated: $173,375.00
Total Agreement Value: $173,375.00

PURPOSE

Agreement provides partial reimbursement to airport to offset the costs of carrying out aviation law enforcement responsibilities in support of passenger screening activities.

AUTHORIZED SIGNATURES

IN WITNESS WHEREOF, the Parties have entered into this Agreement by their duly authorized officers.

Barry Burton Participant's Signature	9/4/2026 Date
Barry Burton - County Administrator TYPED NAME AND TITLE	
ERICKA LANDRY Contracting Officer's Signature	Digitally signed by ERICKA LANDRY Date: 2026.08.17 11:09:08 -04'00' 08/17/2026 Date
ERICKA LANDRY TYPED NAME AND TITLE	

APPROVED AS TO FORM
By: *Cody J. Ward*
Office of the County Attorney

This Individual Agreement, established between the Transportation Security Administration (TSA) and St Petersburg-Clearwater International Airport ("Participant"), is subject to all terms and conditions of the Parent Agreement 70T01026TLEORP001. The Parent Agreement controls in the event of any conflict with this Individual Agreement. By commencing performance against this Individual Agreement, the Participant agrees to accept and comply with all terms and conditions of the Parent Agreement without exception.

The Participant agrees to provide qualified law enforcement services through the Pinellas County Sheriff's Office (PCSO) on-site at St Pete-Clearwater International (PIE) during TSA screening checkpoint operating hours, and to provide law enforcement support to the passenger-screening checkpoints consistent with TSA requirements and the Parent Agreement.

The FSD, in consultation with the Participant, has determined that on-site Flexible stationing is appropriate. Participant agrees to provide and maintain, on a reimbursable basis, visible Law Enforcement presence in the vicinity of the screening checkpoint(s) during the hours of checkpoint operations each day.

The base period of performance for this agreement is 9/1/2026 to 8/31/2027. At any time during the performance under this Other Transaction Authority (OTA), TSA may unilaterally extend the agreement or provide additional funding as it becomes available. Agreements may be extended up to one year after the expiration of the Parent OTA.

The total funding obligated under this agreement is $173,375.00, which may not be exceeded except via modification to this agreement by TSA. The funding provided under this agreement is based upon the specific requirements for Law Enforcement Officer (LEO) support at PIE.

Hourly rate: $25.00
Daily hours: 19
Total number of days per year: **365**

Annual hours (daily hours * total number of days per year): 6,935.00
Annual funding (annual hours * hourly rate): $173,375.00

Performance Requirements
The specific requirements that must be met to qualify for full reimbursement are provided in the attachment containing the LEO application.

Invoice Submission Method
Refer to **ARTICLE IX – BILLING PROCEDURE AND PAYMENT,** of the Parent Agreement.

TSA Point of Contact – Individual Agreement
Contracting Officer (CO):
Name: Ericka Landry
E-mail: Ericka.Landry@tsa.dhs.gov

Contracting Officer's Representative (COR):
Name: Yarley Jean
E-mail: Yarley.Jean@tsa.dhs.gov