

Pinellas County

Staff Report

File #: 26-0645A, **Version:** 1

Agenda Date: 6/16/2026

Subject:

Receipt and file report of non-procurement items delegated to the County Administrator for the period ending May 29, 2026.

Recommended Action:

Accept the receipt and file report of non-procurement items delegated to the County Administrator.

Strategic Priorities:

Smart Service Delivery

4.2 Achieve and maintain a high level of customer satisfaction

Summary:

Attached is a list of items in alphabetical order, by submitting department, and the date the County Administrator executed the document. Only fully executed, complete items are filed on this report, resulting in a timing difference in filing of some items if the County Administrator executes the document prior to the other party.

Background Information:

The Board of County Commissioners (Board) granted authority to the County Administrator to approve and sign certain documents per §2-62, Pinellas County Code. This delegated authority includes, but is not limited to: contracts, interlocal agreements, intergovernmental contracts, grant agreements not to exceed \$250,000.00, change orders not exceeding 10% of the amount awarded by the Board or \$250,000.00, whichever is less, grant applications for grants from state or federal agencies in amounts not to exceed \$1,000,000.00, temporary licenses, options of renewal under same terms and conditions and releases of lien and mortgage paid in full. The items approved by the County Administrator are filed as a consent agenda item with the Board at least quarterly.

Fiscal Impact:

N/A

Staff Member Responsible:

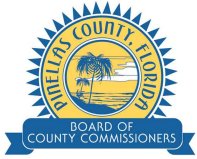
Jo Alejandra Lugo, Department Manager/ Agenda Coordinator

Partners:

N/A

Attachments:

6/16/2026 Delegated Log



Pinellas County

Staff Report

File #: 26-0276D, **Version:** 1

Agenda Date: 6/16/2026

Subject:

Extension of the Public Transportation Grant Agreement - Florida Department of Transportation.

Recommended Action:

Approval and execution by the County Administrator of the extension of the Florida Department of Transportation's (FDOT) Public Transportation Grant Agreement (PTGA) for three years. The PTGA was issued to assist the St. Pete-Clearwater International Airport (PIE) with the passenger terminal improvements project.

- FDOT issued PTGA #444471-1 Contract Number G2712 in May 2022 in the amount of \$1,922,051.00 to assist PIE with the passenger terminal improvements project #003343A. The expiration of the PTGA was June 30, 2026.
- In August 2022, FDOT issued the first amendment to Contract Number G2712 in the amount of \$53,989.00 to continue funding the project.
- In April 2025, FDOT issued the second amendment to Contract Number G2712 in the amount of \$6,000,000 to continue the project's funding.
- In March 2026, FDOT issued the third amendment to Contract Number G2712 in the amount of \$6,000,000 to continue to the project's funding.
- As of the date of this memorandum, PIE has used \$1,992,702.49 in pre-construction fees and still has \$11,983,337.00 left to spend.
- Since we have more than \$11,983,337.00 left to spend, PIE has requested an additional three years to spend the remaining funds on left-over design activities and construction costs. The new expiration date will be June 30, 2029.
- FDOT granted the three-year extension and has requested that the County sign the extension.
- This request has no fiscal impact and only extends the expiration date by three years.

Strategic Priorities:

Resilient Infrastructure and Environment

1.2 Maintain and enhance County Infrastructure.

Summary:

FDOT has committed more than \$60,000,000 from Fiscal Year 2022 (FY22) until FY29 to make improvements to the passenger terminal, which was dedicated in 1957. Various building expansions and renovations have been made to the facility. With double-digit growth occurring since 2013, we have mechanical, electrical, and plumbing (MEP) systems that need to be renovated past their useful lives.

In order to expend the PTGA, we need another three years of design and construction costs to be billed, thus PIE formally requested a time-only extension from FDOT.

Background/Explanation:

While PIE and its architectural/engineering staff work on re-scoping the project to renovate certain MEP systems and including customer-facing improvements, we have had to slow down our spending while the engineers finish their pre-construction work. After this work is complete, we will be spending funds faster through the rest of design.

Fiscal Impact:

This request has no fiscal impact and only extends the expiration date by three years.

Delegated Authority:

Authority for the County Administrator to sign this Public Transportation Grant Agreement is granted under Code Section 2-62 (a)(2).

Staff Member Responsible:

Mark E. Sprague, Airport Director, St. Pete-Clearwater International Airport

Partners:

Florida Department of Transportation

Attachments:

FDOT Amendment for Extension of PTGA
FDOT PTGA #G2712 Amendment #3
FDOT PTGA #G2712 Amendment #2
FDOT PTGA #G2712 Amendment #1
FDOT PTGA #G2712 Grant

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
**AMENDMENT FOR EXTENSION OF PUBLIC
TRANSPORTATION GRANT AGREEMENT**Form 725-000-04
STRATEGIC
DEVELOPMENT
OGC 02/19

DATE: 4/2/26

TO: Yvette Chin
Pinellas County

FROM: Raymond Clark

SUBJECT: Passenger Terminal Improvements
St Pete-Clearwater International Airport

CONTRACT NUMBER: G2712

AMENDMENT NUMBER:

FINANCIAL MANAGEMENT NUMBER: 444471-1

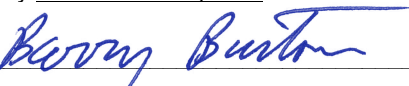
The Public Transportation Grant Agreement ("Agreement") between the Florida Department of Transportation ("Department") and Pinellas County ("Agency"), dated , is scheduled to expire on the 30 day of June, 2026.

The Agency requests an Amendment of the Agreement, to extend the end date of the Agreement to the 30 day of June, 2029, for additional time to complete the Project for the following reasons: This grant is on Amendment #3 and we are expecting more amendments to this grant per the Work Program.

The Department agrees to the requested extension of the Agreement. All of the terms and conditions of the Agreement and any amendments thereto shall remain in full force and effect.

IN WITNESS WHEREOF, the Parties have executed this Amendment on 04/30/2026 | 1:36 PM EDT (to be completed by Department).

Agency: Pinellas County

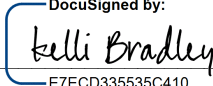
By: 

Name: Barry Burton

Title: April 30, 2026

STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION

DocuSigned by:

By: 

Name: Justin Hall

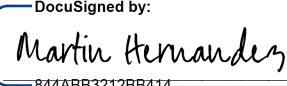
Kelli Bradley

Title: Director of Transportation Development

STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION

Legal Review:

DocuSigned by:



04/30/2026 | 1:14 PM EDT

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APPROVED AS TO FORM

By: Cody J. Ward
Office of the County Attorney