Pinellas County

Staff Report

File #: 22-0924D, **Version:** 1 **Agenda Date:** 10/25/2022

Subject:
First Amendment to the Public Transportation Grant Agreement with the Florida Department of Transportation for the design and environmental work for passenger terminal improvements at the St. Pete-Clearwater International Airport.

Recommended Action:
Approval and execution by the County Administrator of the First Amendment to the Public Transportation Grant Agreement (PTGA) with the Florida Department of Transportation (FDOT) for the design and construction of passenger terminal improvements at the St. Pete-Clearwater International Airport (PIE).

- PIE was awarded a Strategic Investment Program that encompasses several years of funding.
- The first PTGA for this project was addressed in Granicus #22-0479A and was approved by the Board of County Commissioners in April 2022. The total awarded was $1,976,040.00. However, FDOT only funded $1,922,051.00 in Fiscal Year (FY) 2022.
- The amount of this amendment is $53,989.00 to fund the entire $1,976,040.00. This funding is coming from FDOT's FY23 budget.
- This PTGA is being used to begin the design and environmental work necessary for the multi-phased passenger terminal improvements project.
- The expiration date of the two PTGAs is June 30, 2026.
- No local match is needed for this grant.

Strategic Plan:
Foster Continual Economic Growth and Vitality
4.4 Invest in infrastructure to meet current and future needs

Summary:
The PTGA will assist PIE in funding the design and environmental work associated with the terminal building expansion. This PTGA is associated with FDOT's Strategic Airport Investment Program, which is a competitive grant that is provided to commercial airport projects that meet certain criteria.

Background/Explanation:
The Strategic Airport Investment Program grant was awarded to PIE to assist with design, environmental, and construction work as PIE expands its passenger terminal building. This grant is broken up into several phases: $1,976,040.00 is funded for FY23, and a total of $8M will be funded in FY25, FY26, and FY27.

Fiscal Impact:
Funding for this amendment is consistent with the FY23 Tentative Budget.

The funding for this agreement is budgeted under project number 003343A, New Passenger Terminal Improvements, under the Airport Capital Projects Program in the Capital Improvement Plan.

Delegated Authority:
Authority for the County Administrator to sign this Amendment is granted under Section 2-62 (a)(5).

Staff Member Responsible:
Thomas R. Jewsbury, Director, St. Pete-Clearwater International Airport

Partners:
FDOT

Attachments:
Contract #G2712 Financial Project Number 444471-1-94-01 Amendment
Contract #G2712 Financial Project Number 444471-1-94-01

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION

Form 725-000-03
STRATEGIC
DEVELOPMENT
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PUBLIC TRANSPORTATION
AMENDMENT TO THE PUBLIC TRANSPORTATION GRANT AGREEMENT

Financial Project Number(s): (item-segment-phase-sequence)		Fund(s):	DDR,DPTO	FLAIR Category:	088719
444471-1-94-01		Work Activity Code/Function:	215	Object Code:	751000,740100
		Federal Number/Federal Award Identification Number (FAIN) – Transit only:		Org. Code:	55072020728
				Vendor Number:	VF596000800011
Contract Number:	G2712	Federal Award Date:		Amendment No.:	1
CFDA Number:	N/A	SAM/UEI Number:			
CFDA Title:	N/A				
CSFA Number:	55.004				
CSFA Title:	Aviation Grant Program				

THIS AMENDMENT TO THE PUBLIC TRANSPORTATION GRANT AGREEMENT ("Amendment") is made and entered into on 8/29/2022 | 12:21 PM EDT, by and between the State of Florida, Department of Transportation ("Department"), and Pinellas County, ("Agency"),collectively referred to as the "Parties."

RECITALS

WHEREAS, the Department and the Agency on 5/2/2022 (date original Agreement entered) entered into a Public Transportation Grant Agreement ("Agreement").

WHEREAS, the Parties have agreed to modify the Agreement on the terms and conditions set forth herein.

NOW THEREFORE, in consideration of the mutual covenants in this Amendment, the Agreement is amended as follows:

1. **Amendment Description.** The project is amended FY2023 Funding

2. **Program Area.** For identification purposes only, this Agreement is implemented as part of the Department program area selected below (select all programs that apply):

   X **Aviation**
   _ **Seaports**
   _ **Transit**
   _ **Intermodal**
   _ **Rail Crossing Closure**
   X **Match to Direct Federal Funding** (Aviation or Transit)
   (Note: Section 15 and Exhibit G do not apply to federally matched funding)
   _ **Other**

3. **Exhibits.** The following Exhibits are updated, attached, and incorporated into this Agreement:
   X Exhibit A: Project Description and Responsibilities
   X Exhibit B: Schedule of Financial Assistance
   _ *Exhibit B1: Deferred Reimbursement Financial Provisions
   _ *Exhibit B2: Advance Payment Financial Provisions
   _ *Exhibit C: Terms and Conditions of Construction
   X Exhibit D: Agency Resolution
   _ Exhibit E: Program Specific Terms and Conditions
   _ Exhibit F: Contract Payment Requirements
   X *Exhibit G: Financial Assistance (Single Audit Act)
   _ *Exhibit H: Audit Requirements for Awards of Federal Financial Assistance
   _ *Additional Exhibit(s):

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION

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4. Project Cost.
The estimated total cost of the Project is X increased/ __ decreased by $63,989 bringing the revised total cost of the project to $13,346,040.

The Department's participation is X increased/ __ decreased by $53,989. The Department agrees to participate in the Project cost up to the maximum amount of $1,976,040, and, additionally the Department's participation in the Project shall not exceed 14.81% of the total eligible cost of the Project.

Except as modified, amended, or changed by this Amendment, all of the terms and conditions of the Agreement and any amendments thereto shall remain in full force and effect.

IN WITNESS WHEREOF, the Parties have executed this Amendment on the day and year written above.

AGENCY Pinellas County

By: Barry Burton
Name: Barry Burton
Title: County Administrator

STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION

DocuSigned by:
By: CADF49BFE536492...
Name: Richard Moss, P.E.
Title: Director of Transportation Development

APPROVED AS TO FORM
By: *Michael A. Zas*
Office of the County Attorney

STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION

Legal Review: Martin Hernandez

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Martin Hernandez 8/16/2022 | 4:23 PM EDT
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EXHIBIT A

Project Description and Responsibilities

A. Project Description (description of Agency's project to provide context, description of project components funded via this Agreement (if not the entire project)): Passenger Terminal Improvements

B. Project Location (limits, city, county, map): St Pete-Clearwater International Airport/Clearwater, FL/Pinellas

C. Project Scope (allowable costs: describe project components, improvement type/service type, approximate timeline, project schedule, project size): As required by 215.971, F.S., this scope of work includes but is not limited to consultant and design fees, survey and geotechnical costs, permitting, construction inspection and material testing costs, mobilization and demobilization, maintenance of traffic, erosion control, demolition, pavement (access roadways, parking lots, and sidewalks), drainage, stormwater structures, utilities, primary and back-up power supplies, building (foundation, structure, roof, MEP, drainage, and fire prevention and protection), terminal systems and IT, vehicular parking facilities, pavement markings, lighting and signage, vehicular parking management systems, fencing and gates, landscaping (including outdoor lighting), and security systems, including all materials, equipment, labor, and incidentals required to complete the project. The Sponsor will comply with Aviation Program Assurances.

D. Deliverable(s):

The project scope identifies the ultimate project deliverables. Deliverables for requisition, payment and invoice purposes will be the incremental progress made toward completion of project scope elements. Supporting documentation will be quantifiable, measurable, and verifiable, to allow for a determination of the amount of incremental progress that has been made, and provide evidence that the payment requested is commensurate with the accomplished incremental progress and costs incurred by the Agency.

E. Unallowable Costs (including but not limited to):

F. Transit Operating Grant Requirements (Transit Only):

Transit Operating Grants billed as an operational subsidy will require an expenditure detail report from the Agency that matches the invoice period. The expenditure detail, along with the progress report, will be the required deliverables for Transit Operating Grants. Operating grants may be issued for a term not to exceed three years from execution. The original grant agreement will include funding for year one. Funding for years two and three will be added by amendment as long as the grantee has submitted all invoices on schedule and the project deliverables for the year have been met.

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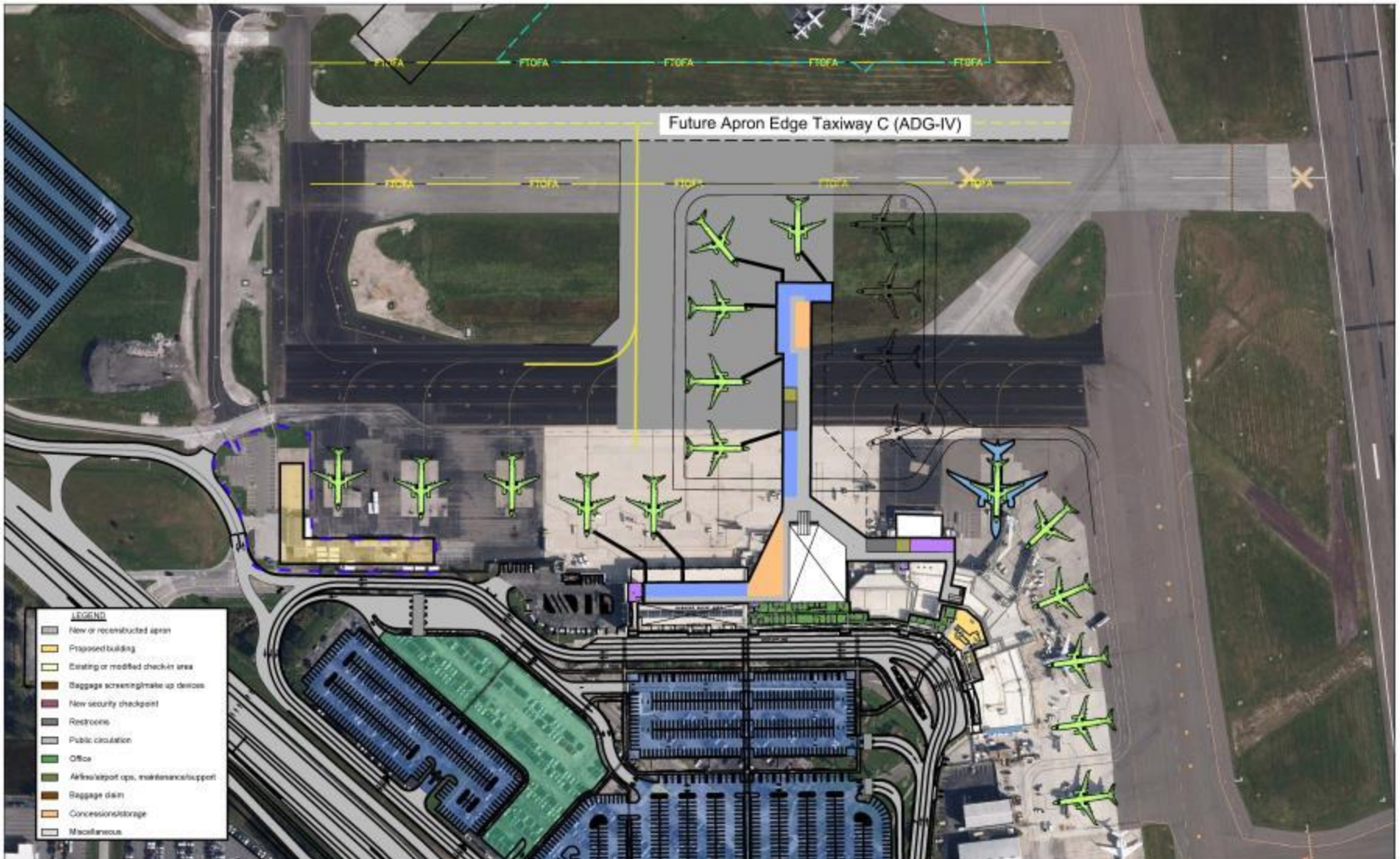
Preferred Terminal Alternative - Phasing Option 2, Level 2



STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION

PUBLIC TRANSPORTATION GRANT AGREEMENT EXHIBITS

Form 725-000-02
STRATEGIC
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EXHIBIT B

Schedule of Financial Assistance

FUNDS AWARDED TO THE AGENCY AND REQUIRED MATCHING FUNDS PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:

A. Fund Type and Fiscal Year:

Financial Management Number	Fund Type	FLAIR Category	State Fiscal Year	Object Code	CSFA/ CFDA Number	CSFA/CFDA Title or Funding Source Description	Funding Amount
444471-1-94-01	DDR	088719	2023	751000	55.004	Aviation Grant Program	$53,989.00
444471-1-94-01	DPTO	088719	2022	740100	N/A	N/A	$1,922,051.00
444471-1-94-01	FAA	088719	2022	740100	N/A	N/A	$4,000,000.00
444471-1-94-01	LF	088719	2022	740100	N/A	N/A	$7,360,000.00
444471-1-94-01	LF	088719	2023	751000	55.004	Aviation Grant Program	$10,000.00
	Total Financial Assistance						$13,346,040.00

B. Estimate of Project Costs by Grant Phase:

Phases*	State	Local	Federal	Totals	State %	Local %	Federal %
Land Acquisition	$0.00	$0.00	$0.00	$0.00	0.00	0.00	0.00
Planning	$0.00	$0.00	$0.00	$0.00	0.00	0.00	0.00
Environmental/Design/Construction	$53,989.00	$10,000.00	$0.00	$63,989.00	84.37	15.63	0.00
Capital Equipment/ Preventative Maintenance	$0.00	$0.00	$0.00	$0.00	0.00	0.00	0.00
Match to Direct Federal Funding	$1,922,051.00	$7,360,000.00	$4,000,000.00	$13,282,051.00	14.47	55.41	30.12
Mobility Management (Transit Only)	$0.00	$0.00	$0.00	$0.00	0.00	0.00	0.00
Totals	$1,976,040.00	$7,370,000.00	$4,000,000.00	$13,346,040.00			

*Shifting items between these grant phases requires execution of an Amendment to the Public Transportation Grant Agreement.

Scope Code and/or Activity Line Item (ALI) (Transit Only)	

BUDGET/COST ANALYSIS CERTIFICATION AS REQUIRED BY SECTION 216.3475, FLORIDA STATUTES:

I certify that the cost for each line item budget category (grant phase) has been evaluated and determined to be allowable, reasonable, and necessary as required by Section 216.3475, Florida Statutes. Documentation is on file evidencing the methodology used and the conclusions reached.

Raymond Clark

Department Grant Manager Name

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION

PUBLIC TRANSPORTATION GRANT AGREEMENT EXHIBITS

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Raymond Clark
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Signature

Date

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EXHIBIT D

AGENCY RESOLUTION

PLEASE SEE ATTACHED

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EXHIBIT G

AUDIT REQUIREMENTS FOR AWARDS OF STATE FINANCIAL ASSISTANCE

THE STATE RESOURCES AWARDED PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:

SUBJECT TO SECTION 215.97, FLORIDA STATUTES:~

Awarding Agency: Florida Department of Transportation
State Project Title: Aviation Grant Program
CSFA Number: 55.004
***Award Amount:** $1,976,040

*The award amount may change with amendments

Specific project information for CSFA Number 55.004 is provided at: https://apps.fldfs.com/fsaa/searchCatalog.aspx

COMPLIANCE REQUIREMENTS APPLICABLE TO STATE RESOURCES AWARDED PURSUANT TO THIS AGREEMENT:

State Project Compliance Requirements for CSFA Number 55.004 are provided at: https://apps.fldfs.com/fsaa/searchCompliance.aspx

The State Projects Compliance Supplement is provided at: https://apps.fldfs.com/fsaa/compliance.aspx