

Pinellas County

Staff Report

File #: 22-0412D, **Version:** 1

Agenda Date: 6/30/2022

Subject:

First Amendment to Airline Operating and Use Agreement with Allegiant Air, LLC for the rental of additional storage space in the terminal building at the St. Pete-Clearwater International Airport.

Recommended Action:

First Amendment to Airline Operating and Use Agreement (Amendment) with Allegiant Air, LLC (Allegiant) for the rental of additional storage space in the terminal building at the St. Pete-Clearwater International Airport (PIE).

- This Amendment adds 147 square feet to the premises of Allegiant.
- The Airline Operating and Use Agreement allows for this addition.
- Allegiant will pay additional rent in the amount of \$2,940.00 per year plus applicable taxes.

Strategic Plan:

Deliver First Class Services to the Public and Our Customers

5.1 Maximize partner relationships and public outreach

5.2 Be responsible stewards of the public's resources

5.3 Ensure effective and efficient delivery of county services and support

5.4 Strive to exceed customer expectations

Summary:

This Amendment will allow Allegiant Air to add an additional 147 square feet of space (baggage claim storage) to their leased premises at PIE.

Background/Explanation:

Allegiant began operations at PIE in November 2006 with two (2) based aircraft with 12 non-stop routes and has been expanding ever since. Allegiant now has 10 based aircraft serving 60 non-stop destinations. Allegiant now provides air service to more non-stop destinations than any other airline serving the Tampa Bay area. PIE is Allegiant's second largest based airport across the nation among the 130 cities they currently serve.

Fiscal Impact:

This Amendment will provide PIE approximately \$2,940.00 of additional annual revenue to the Airport's revenue budget and is consistent with the FY23 Proposed Budget. No negative budgetary impacts are anticipated.

Delegated Authority:

Authority for the County Administrator to sign this Amendment is granted under Code Section 2-62 (a)(5) and was delegated further to the Director of Administrative Services in accordance with the memo dated December 2, 2019.

Staff Member Responsible:

Thomas R. Jewsbury, Director, St. Pete-Clearwater International Airport

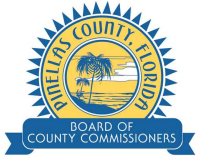
Partners:

N/A

Attachments:

First Amendment to Allegiant Air Operating and Use Agreement

Allegiant Air Operating and Use Agreement



Pinellas County

Staff Report

File #: 22-1208A, **Version:** 1

Agenda Date: 8/16/2022

Subject:

Receipt and file report of purchasing items delegated to the County Administrator for the quarter ending June 30, 2022.

Recommended Action:

Accept the receipt and file report of purchasing items delegated to the County Administrator.

Strategic Plan:

Deliver First Class Services to the public and Our Customers.

5.3 Ensure effective and efficient delivery of county services and support.

Summary:

The Board of County Commissioners (Board) has delegated authority to the County Administrator to approve purchases and other purchasing related processes with the requirement that all approvals be submitted for receipt and file on a quarterly basis.

Background Information:

The County Administrator has delegated authority to award contracts up to \$250,000.00 in a fiscal or calendar year. For purchases initiated from State of Florida bids or negotiated contracts, the County Administrator has delegated authority to approve in any amount. The County Administrator has delegated authority to increase maintenance, repair and operating contracts in an amount not to exceed fifty percent (50%) of the amount previously approved by the Board subject to the same unit pricing, terms and conditions. The County Administrator has delegated authority to extend the term of Board approved contracts above the threshold of \$250,000.00 pending all prices, terms and conditions remain the same.

The County Administrator has delegated authority to approve change orders and amendments in an amount not to exceed \$250,000 or ten percent (10%), whichever is less, and to release retainage and close out construction type contracts when the change order does not exceed \$250,000.00 or ten percent (10%) of the total award, whichever is less.

The County Administrator also has delegated authority to approve emergency purchases up to \$250,000.00. Emergency purchases in excess of \$250,000.00 are approved by the County Administrator and entered into the minutes of the Board of County Commissioners via the receipt and file report.

Lastly, the County Administrator has delegated the authority for non-purchasing items pursuant to Section 2-62 in an amount not to exceed \$25,000.00 to the Director of Administrative Services.

Fiscal Impact:

The attached list contains approvals of competitive sealed bidding, Florida State contracts, master purchase agreement increases, emergency purchases, contract extensions, and items delegated to the Administrative Services Director as per County Code 2-62, 2-164, 2-176, 2-177, 2-178, 2-180, 2-181, 2-184 and 2-185.

Staff Member Responsible:

Barry A. Burton, County Administrator
Joe Lauro, Director, Administrative Services
Merry Celeste, Division Director, Purchasing & Risk, Administrative Services

Partners:

N/A

Attachments:

List of Purchasing items approved by the County Administrator and the Director of Administrative Services for quarter ending June 30, 2022

FIRST AMENDMENT TO
AIRLINE OPERATING AND USE AGREEMENT

THIS FIRST AMENDMENT TO AIRLINE OPERATING AND USE AGREEMENT ("First Amendment"), made and entered into the 20 day of May, 2022, to the Airline Operating and Use Agreement by and between Pinellas County, a political subdivision of the State of Florida, by and through its Board of County Commissioners, hereinafter referred to as "COUNTY", and ALLEGIANT AIR, LLC, hereinafter referred to as "AIRLINE".

WITNESSETH:

WHEREAS, the COUNTY is the owner and operator of the St. Pete-Clearwater International Airport, hereinafter referred to as "Airport"; and

WHEREAS, the COUNTY and AIRLINE have previously entered into a Airline Operating and Use Agreement dated January 28, 2020; and

WHEREAS, the COUNTY and AIRLINE now wish to amend said Agreement to add an additional 147 square feet of space for AIRLINE as depicted in Exhibit "A", attached hereto;

NOW, THEREFORE, in consideration of the mutual covenants and undertakings to be performed by the parties hereto, the COUNTY and AIRLINE hereby agree to amend the existing Airline Operating and Use Agreement as follows:

147 additional square feet are added to the Premises for
AIRLINE as depicted in Exhibit "A", attached hereto.

The COUNTY and AIRLINE covenant and agree that all other terms, conditions, and covenants contained in the Airline Operating and Use Agreement are, and shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this First Amendment to Airline Operating and Use Agreement to be executed as of the day and year first above written.

PINELLAS COUNTY, FLORIDA

by and through its Director of Administrative Services

By: Joe Lauro Dir Adm Svs
Joe Lauro, Director, Administrative Services

Approved as to Content:

By: Thomas R. Jewsbury
Thomas R. Jewsbury, Airport Director

APPROVED AS TO FORM

By: Michael A. Zas
Office of the County Attorney

AIRLINE:

ALLEGIANT AIR, LLC

By: Thayne Klingler

Print: Thayne Klingler

Title: Director, Airport Affairs

EXHIBIT A
First Amendment to Operations Agreement
(Addition of 147 SF in Baggage Claim)

Allegiant Air, LLC

PIE Terminal Space Allocation Summary

Effective Date: June 1, 2022

Exclusive Terminal Space Area⁽¹⁾

Space Allocation:

Office #100/101	726 sf
Office #104	1,024 sf
Office #104A	1,653 sf
Baggage Claim Storage	294 sf (147 additional sf)
Total Square Footage:	3,697 sf

Rates & Payments:⁽²⁾

	<u>SF Rate</u>	<u>SQFT</u>	<u>Annually</u>
Rental Terminal Space	\$20.00	3,697	\$73,940.00

Total Square Footage	3,697
Annual Rental Amount	\$73,940.00
Monthly Payment	6161.67
Taxes (Currently 6.7%)	\$412.83
Total Monthly Payment	\$6574.50

NOTES: (1) Terminal area subject to adjustment as provided herein.
(2) Rate subject to annual adjustment.

Exclusive Use - Terminal Ticket Counters

The fee per ticket counter position is \$1,200 per year. Twenty-two (22) exclusive use Ticket "A" counter positions equates to \$26,400 annually (22 positions x \$1,200).

Exhibit A

Allegiant Air, LLC

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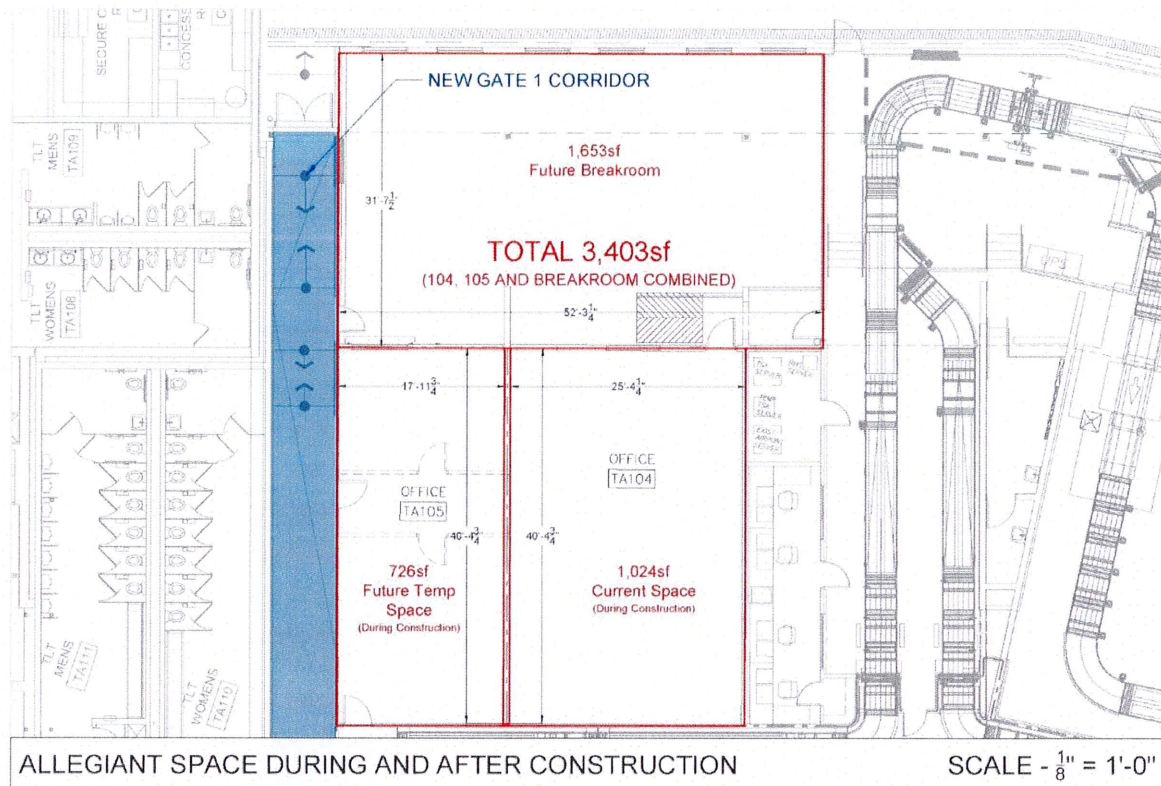


Exhibit A Allegiant Air, LLC

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