Pinellas County

Staff Report

File #: 22-0275A, **Version:** 1 **Agenda Date:** 3/8/2022

Subject:
First Amendment to the Public Transportation Grant Agreement with the Florida Department of Transportation for the design and construction of new taxiways at the St. Pete-Clearwater International Airport.

Recommended Action:
Approval of the First Amendment to the Public Transportation Grant Agreement (PTGA) with the Florida Department of Transportation for the design and construction of new taxiways at the Airco site at the St. Pete-Clearwater International Airport (PIE).

- The Airco site is approximately 130 acres in size and is located adjacent to PIE's airfield and consists of aeronautical and non-aeronautical sections.
- The first PTGA for this project was addressed in Granicus # 21-110D and was approved by the County Administrator in April 2021. The initial PTGA was for $200,000.00.
- The amount of this amendment is for $2,000,000.00. The $2,200,000.00 will be used to design and construct two taxiways to serve as connectivity between Airco and PIE's airfield.
- The $200,000.00 in the first PTGA is being used for the design of the two taxiways and the additional $2,000,000.00 will be used on the construction of the taxiways.
- The expiration date of the two PTGAs is June 25, 2025.
- Funding for this amendment is consistent with the Fiscal Year 2022 approved Budget.

Strategic Plan:
Foster Continual Economic Growth and Vitality
4.4 Invest in infrastructure to meet current and future needs

Summary:
The PTGA will assist PIE in funding the design and construction of two taxiways that will provide future aeronautical tenants the ability to connect directly to the airfield from the Airco property.

Background Information:
To further develop the Airco site, PIE must provide aeronautical tenants the ability to use the airfield. Currently, the Airco property sits separately from PIE's airfield and there is no connectivity.

Airco used to have a municipal golf course on its property, and it closed in 2011.

An Environmental Assessment was performed on the property and approved by the Federal Aviation Administration (FAA) in February 2020.

Fiscal Impact:

Funding for this amendment is consistent with the FY22 Approved Budget. The scope of this project has since been amended to eliminate the construction of Taxiway J. This revision in scope is estimated to reduce the project's budget by approximately $3.6M.
The cost reduction will be reflected in the project's budget as part of the FY23 budget development cycle.

Staff Member Responsible:
Thomas R. Jewsbury, Director, St. Pete-Clearwater International Airport

Partners:
FDOT

Attachments:
Contract #G1T83 Financial Project Number 440565-1-94-01 Amendment
Contract #G1T83 Financial Project Number 440565-1-94-01

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STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION

PUBLIC TRANSPORTATION
AMENDMENT TO THE PUBLIC TRANSPORTATION GRANT AGREEMENT

Form 725-000-03
STRATEGIC DEVELOPMENT
OGC 11/19

Financial Project Number(s): (item-segment-phase-sequence)		Fund(s):	DPTO	FLAIR Category:	088719
440565-1-94-01		Work Activity Code/Function:	215	Object Code:	751000
		Federal Number/Federal Award		Org. Code:	55072020728
		Identification Number (FAIN) – Transit only:		Vendor Number:	VF596000800011
Contract Number:	G1T83	Federal Award Date:		Amendment No.:	1
CFDA Number:	N/A	Agency DUNS Number:			
CFDA Title:	N/A				
CSFA Number:	55.004				
CSFA Title:	Aviation Grant Program				

THIS AMENDMENT TO THE PUBLIC TRANSPORTATION GRANT AGREEMENT ("Amendment") is made and entered into on 3/15/2022 | 9:27 AM EDT, by and between the State of Florida, Department of Transportation ("Department"), and Pinellas County, ("Agency"),collectively referred to as the "Parties."

RECITALS

WHEREAS, the Department and the Agency on ____ (date original Agreement entered) entered into a Public Transportation Grant Agreement ("Agreement").

WHEREAS, the Parties have agreed to modify the Agreement on the terms and conditions set forth herein.

NOW THEREFORE, in consideration of the mutual covenants in this Amendment, the Agreement is amended as follows:

1. **Amendment Description.** The project is amended FY2022 Funding for FM 440565-1

2. **Program Area.** For identification purposes only, this Agreement is implemented as part of the Department program area selected below (select all programs that apply):

   X **Aviation**
   _ **Seaports**
   _ **Transit**
   _ **Intermodal**
   _ **Rail Crossing Closure**
   _ **Match to Direct Federal Funding** (Aviation or Transit)
   (Note: Section 15 and Exhibit G do not apply to federally matched funding)
   _ **Other**

3. **Exhibits.** The following Exhibits are updated, attached, and incorporated into this Agreement:
   X Exhibit A: Project Description and Responsibilities
   X Exhibit B: Schedule of Financial Assistance
   _ *Exhibit B1: Deferred Reimbursement Financial Provisions
   _ *Exhibit B2: Advance Payment Financial Provisions
   _ *Exhibit C: Terms and Conditions of Construction
   X Exhibit D: Agency Resolution
   _ Exhibit E: Program Specific Terms and Conditions
   _ Exhibit F: Contract Payment Requirements
   X *Exhibit G: Financial Assistance (Single Audit Act)
   _ *Exhibit H: Audit Requirements for Awards of Federal Financial Assistance
   _ *Additional Exhibit(s):

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4. **Project Cost.**
The estimated total cost of the Project is X increased/ __ decreased by $4,000,000 bringing the revised total cost of the project to $4,400,000.

The Department's participation is X increased/ __ decreased by $2,000,000. The Department agrees to participate in the Project cost up to the maximum amount of $2,200,000, and, additionally the Department's participation in the Project shall not exceed 50.00% of the total eligible cost of the Project.

Except as modified, amended, or changed by this Amendment, all of the terms and conditions of the Agreement and any amendments thereto shall remain in full force and effect.

IN WITNESS WHEREOF, the Parties have executed this Amendment on the day and year written above.

AGENCY Pinellas County

By: Charlie Justice
Name: Charlie Justice
Title: Chairman, Board of County Commissioners

APPROVED AS TO FORM
By: Michael A. Haas
Office of the County Attorney

BOARD OF COUNTY COMMISSIONERS PINELLAS COUNTY, FLORIDA SEAL

ATTEST: KEN BURKE, CLERK
By: Deputy Clerk

STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION

DocuSigned by:
By: Richard Moss, P.E.
Name: Richard Moss, P.E.
Title: Director of Transportation Development

STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION

Legal Review DocuSigned by: Christopher Giacinto C2A84D3276F44E7... 2/8/2022 | 2:46 PM EST

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EXHIBIT A

Project Description and Responsibilities

A. Project Description (description of Agency's project to provide context, description of project components funded via this Agreement (if not the entire project)): Construct New GA Apron & Taxiways

B. Project Location (limits, city, county, map): St Pete-Clearwater International Airport/Clearwater, FL/Pinellas

C. Project Scope (allowable costs: describe project components, improvement type/service type, approximate timeline, project schedule, project size):

D. Deliverable(s):

The project scope identifies the ultimate project deliverables. Deliverables for requisition, payment and invoice purposes will be the incremental progress made toward completion of project scope elements. Supporting documentation will be quantifiable, measurable, and verifiable, to allow for a determination of the amount of incremental progress that has been made, and provide evidence that the payment requested is commensurate with the accomplished incremental progress and costs incurred by the Agency.

E. Unallowable Costs (including but not limited to):

F. Transit Operating Grant Requirements (Transit Only):

Transit Operating Grants billed as an operational subsidy will require an expenditure detail report from the Agency that matches the invoice period. The expenditure detail, along with the progress report, will be the required deliverables for Transit Operating Grants. Operating grants may be issued for a term not to exceed three years from execution. The original grant agreement will include funding for year one. Funding for years two and three will be added by amendment as long as the grantee has submitted all invoices on schedule and the project deliverables for the year have been met.

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EXHIBIT B

Schedule of Financial Assistance

FUNDS AWARDED TO THE AGENCY AND REQUIRED MATCHING FUNDS PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:

A. Fund Type and Fiscal Year:

Financial Management Number	Fund Type	FLAIR Category	State Fiscal Year	Object Code	CSFA/ CFDA Number	CSFA/CFDA Title or Funding Source Description	Funding Amount
440565-1-94-01	DPTO	088719	2021	751000	55.004	Aviation Grant Program	$200,000.00
440565-1-94-01	DPTO	088719	2022	751000	55.004	Aviation Grant Program	$2,000,000.00
440565-1-94-01	LF	088719	2022	751000	55.004	Aviation Grant Program	$2,000,000.00
440565-1-94-01	LF	088719	2021	751000	55.004	Aviation Grant Program	$200,000.00
	Total Financial Assistance						$4,400,000.00

B. Estimate of Project Costs by Grant Phase:

Phases*	State	Local	Federal	Totals	State %	Local %	Federal %
Land Acquisition	$0.00	$0.00	$0.00	$0.00	0.00	0.00	0.00
Planning	$0.00	$0.00	$0.00	$0.00	0.00	0.00	0.00
Environmental/Design/Construction	$2,200,000.00	$2,200,000.00	$0.00	$4,400,000.00	50.00	50.00	0.00
Capital Equipment/ Preventative Maintenance	$0.00	$0.00	$0.00	$0.00	0.00	0.00	0.00
Match to Direct Federal Funding	$0.00	$0.00	$0.00	$0.00	0.00	0.00	0.00
Mobility Management (Transit Only)	$0.00	$0.00	$0.00	$0.00	0.00	0.00	0.00
Totals	$2,200,000.00	$2,200,000.00	$0.00	$4,400,000.00			

*Shifting items between these grant phases requires execution of an Amendment to the Public Transportation Grant Agreement.

BUDGET/COST ANALYSIS CERTIFICATION AS REQUIRED BY SECTION 216.3475, FLORIDA STATUTES:

I certify that the cost for each line item budget category (grant phase) has been evaluated and determined to be allowable, reasonable, and necessary as required by Section 216.3475, Florida Statutes. Documentation is on file evidencing the methodology used and the conclusions reached.

Raymond Clark
Department Grant Manager Name

DocuSigned by:
Ray Clark
Signature 3/14/2022 | 7:43 AM EDT
Date

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EXHIBIT D

AGENCY RESOLUTION

PLEASE SEE ATTACHED

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EXHIBIT G

AUDIT REQUIREMENTS FOR AWARDS OF STATE FINANCIAL ASSISTANCE

THE STATE RESOURCES AWARDED PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:

SUBJECT TO SECTION 215.97, FLORIDA STATUTES:~

Awarding Agency: Florida Department of Transportation
State Project Title: Aviation Grant Program
CSFA Number: 55.004
***Award Amount:** $2,200,000

*The award amount may change with amendments

Specific project information for CSFA Number 55.004 is provided at: https://apps.fldfs.com/fsaa/searchCatalog.aspx

COMPLIANCE REQUIREMENTS APPLICABLE TO STATE RESOURCES AWARDED PURSUANT TO THIS AGREEMENT:

State Project Compliance Requirements for CSFA Number 55.004 are provided at: https://apps.fldfs.com/fsaa/searchCompliance.aspx

The State Projects Compliance Supplement is provided at: https://apps.fldfs.com/fsaa/compliance.aspx

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To: Raymond.Clark@dot.state.fl.us

FLORIDA DEPARTMENT OF TRANSPORTATION
FUNDS APPROVAL

G1T83

2/3/2022

CONTRACT INFORMATION

	G1T83
Contract Type:	GD - GRANT DISBURSEMENT (GRANT)
Method of Procurement:	G - GOVERMENTAL AGENCY (287.057,F.S.)
Vendor Name:	PINELLAS COUNTY BOCC
Vendor ID:	F596000800011
Beginning Date of This Agreement:	03/03/2021
Ending Date of This Agreement:	06/25/2025
Contract Total/Budgetary Ceiling:	ct = $2,200,000.00
Description:	ST PETE-CLEARWATER INTERNATIONAL AIRPORT - TAXIWAY T EXPANSION.

FUNDS APPROVAL INFORMATION

FUNDS APPROVED/REVIEWED FOR ROBIN M. NAITOVE, CPA, COMPTROLLER ON 2/3/2022

Action:	Supplemental
Reviewed or Approved:	APPROVED
Organization Code:	55072020728
Expansion Option:	A6
Object Code:	751000
Amount:	$2,000,000.00
Financial Project:	44056519401
Work Activity (FCT):	215
CFDA:	
Fiscal Year:	2022
Budget Entity:	55100100
Category/Category Year:	088719/22
Amendment ID:	S001
Sequence:	00
User Assigned ID:	1
Enc Line (6s)/Status:	0002/04

Total Amount: $2,000,000.00