

Pinellas County

Staff Report

File #: 22-0217D, **Version:** 1

Agenda Date: 5/24/2022

Subject:

Second Extension of Airport Service Contract with the United States Coast Guard at St. Pete-Clearwater International Airport for airfield operating expenses and Aircraft Rescue and Firefighting services for Coast Guard Air Station Clearwater.

Recommended Action:

Approval and execution by the County Administrator of the Airport Service Contract's Second Extension with the United States Coast Guard (USCG) at St. Pete-Clearwater International Airport (PIE) for airfield operating expenses and Aircraft Rescue Firefighting services for Coast Guard Air Station Clearwater.

- The current Airport Service Contract is a five-year agreement that began on December 30, 2016 and expired on December 29, 2021.
- This contract requires the USCG and PIE to negotiate new costs for the next five-year period.
- PIE staff reached out to the USCG on August 12, 2021 inquiring when the negotiating period would begin. The staff that negotiated five years ago is no longer working with this particular contract.
- The first meeting with the USCG's new contracting staff was held on November 22, 2021 to discuss the negotiation. They recommended a contract extension of three months.
- PIE forwarded its negotiation methodology and recommended new costs on December 10, 2021. The Federal Government must issue a sole-source Request for Proposal that PIE will respond to with its methodology.
- USCG forwarded the first three-month extension in the amount of \$139,211.94 which was approved in Granicus # 21-1550D. The extension was signed by the County Administrator on December 22, 2021 and expires on March 30, 2022.
- During a meeting between PIE and the USCG on March 2, 2022, the USCG notified PIE that they are still working on the solicitation and would like to exercise the remaining two-month extension at \$46,403.98 per month, or \$92,807.96. This extension will expire on May 31, 2022.
- Both extensions combined total \$232,019.90, which is less than the \$250,000 County Administrator's delegated threshold.

Strategic Plan:

Ensure Public Health, Safety, and Welfare

2.1 Provide planning, coordination, prevention, and protective services to ensure a safe and secure community.

Summary:

The Airport Service Contract between the USCG and PIE is the conduit by which PIE is reimbursed by the U.S. Government for providing ARFF services and an airfield that has met federal safety

guidelines and can accept commercial and military flights.

Background/Explanation:

Federal Aviation Administration (FAA) grant assurances permit airports to charge the federal government for its portion of costs for operating and maintaining airfield facilities when an agency's aircraft based at PIE are five or more government aircraft, or the total number of aircraft landings are 300 or more.

Due to the USCG's large number of aircraft operations (average more than 5,000 take-offs or landings per year at PIE), the USCG has historically contracted their fair share of the cost for PIE to provide them with ARFF services and airfield maintenance in order to conduct their flight missions. The USCG does not pay ground lease or rental payments to PIE.

Fiscal Impact:

The total revenue collected is \$46,403.98 per month, or \$92,807.96 for two months.

The FY22 budget for the USCG Revenue Account 4001.100200.3441401.2027 is \$540,910.00. (\$45,075.83 per month).

This request is for a second extension for an additional two months, which will allow time for PIE and USCG to negotiate a new service contract (03/31/2022 through 5/31/2022) for \$92,807.96. Approval of this request will increase the total contract amount to \$232,019.90. Revenues for this contract are included in the FY22 budget.

Delegated Authority:

Authority for the County Administrator to sign this Agreement Extension is granted under Code Section 2-62 (a)(2).

Staff Member Responsible:

Thomas R. Jewsbury, Airport Executive Director

Partners:

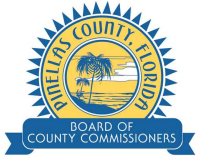
United States Coast Guard

United States Coast Guard Air Station, Clearwater

Attachments:

USCG Bridge Contract Clearwater 2 month extension (Second Contract Extension)

USCG Bridge Contract Clearwater 3 month extension (First Contract Extension)



Pinellas County

Staff Report

File #: 22-0584A, **Version:** 1

Agenda Date: 5/24/2022

Subject:

Receipt and file report of non-procurement items delegated to the County Administrator for the period ending April 30, 2022.

Recommended Action:

Accept the receipt and file report of non-procurement items delegated to the County Administrator.

Strategic Plan:

Deliver First Class Services to the Public and Our Customers

5.2 Be responsible stewards of the public's resources

5.3 Ensure effective and efficient delivery of county services and support

Summary:

Attached is a list of items in alphabetical order, by submitting department, and the date the County Administrator executed the document. Only fully executed, complete items are filed on this report, resulting in a timing difference in filing of some items if the County Administrator executes the document prior to the other party.

Background Information:

The Board of County Commissioners (Board) granted authority to the County Administrator to approve and sign certain documents per §2-62, Pinellas County Code. This delegated authority includes, but is not limited to: contracts, interlocal agreements, intergovernmental contracts, grant agreements not to exceed \$250,000.00, change orders not exceeding 10% of the amount awarded by the Board or \$250,000.00, whichever is less, grant applications for grants from state or federal agencies in amounts not to exceed \$1,000,000.00, temporary licenses, options of renewal under same terms and conditions and releases of lien and mortgage paid in full. The items approved by the County Administrator are filed as a consent agenda item with the Board at least quarterly.

Fiscal Impact:

N/A

Staff Member Responsible:

Della Klug, Senior Executive Assistant to the County Administrator

Partners:

N/A

Attachments:

5/24/2022 Delegated Log

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1. CONTRACT ID CODE		PAGE OF PAGES	
2. AMENDMENT/MODIFICATION NUMBER P00001		3. EFFECTIVE DATE 04/01/2022		4. REQUISITION/PURCHASE REQUISITION NUMBER 20150-22-CUTOVR-999		5. PROJECT NUMBER (If applicable)	
6. ISSUED BY USCG DOL-93 300 E. MAIN ST, SUITE 965 NORFOLK, VA 235109104		CODE 84		7. ADMINISTERED BY (If other than Item 6)		CODE	
8. NAME AND ADDRESS OF CONTRACTOR (Number, street, county, State and ZIP Code) PINELLAS COUNTY OF (00800) ATTN: MRS YVETTE M. AEHLE 14700 TERMINAL BLVD STE 221 CLEARWATER FL 33762 727-453-7804				☒ (X)		9A. AMENDMENT OF SOLICITATION NUMBER	
				☐		9B. DATED (SEE ITEM 11)	
				☐		10A. MODIFICATION OF CONTRACT/ORDER NUMBER 70Z08422CAA750100	
				☐		10B. DATED (SEE ITEM 13)	
CODE 180537912		FACILITY CODE					

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended. ☐ is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:
 (a) By completing items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or electronic communication which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or electronic communication, provided each letter or electronic communication makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NUMBER AS DESCRIBED IN ITEM 14.

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NUMBER IN ITEM 10A.
☐	
☐	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation data, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
☐	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
☒	D. OTHER (Specify type of modification and authority) BILATERAL- 52.217-9 Option to extend the term of the contract

E. IMPORTANT: Contractor ☐ is not ☒ is required to sign this document and return 1 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

The purpose of this modification is to extend services on contract 70Z08422CAA750100 for a period of two months in the amount of \$92,807.96

CLIN 0001 is increased from \$139,211.94 by \$92,807.96 to \$232,019.90

The total contract value is increased from \$139,211.94 by \$92,807.96 to \$232,019.90

Period of Performance is modified to reflect 12/30/21 through 5/31/2022

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print) Barry A. Burton		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Ryan M. Suchy	
15B. CONTRACTOR/OFFEROR  (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA SUCHY.RYAN.M.1285601750 Digitally signed by SUCHY.RYAN.M.1285601750 Date: 2022.03.29 15:47:16 -04'00' (Signature of Contracting Officer)	16C. DATE SIGNED

Previous edition unusable

STANDARD FORM 30 (REV. 11/2016)
Prescribed by GSA FAR (48 CFR) 53.243

APPROVED AS TO FORM

By: Michael A. Zas
Office of the County Attorney

INSTRUCTIONS (Back Page):

Instructions for items other than those that are self-explanatory, are as follows:

(a) Item 1 (Contract ID Code). Insert the contract type identification code that appears in the title block of the contract being modified.

(b) Item 3 (Effective date).

- (1) For a solicitation amendment, change order, or administrative change, the effective date shall be the issue date of the amendment, change order, or administrative change.
- (2) For a supplemental agreement, the effective date shall be the date agreed to by the contracting parties.
- (3) For a modification issued as an initial or confirming notice of termination for the convenience of the Government, the effective date and the modification number of the confirming notice shall be the same as the effective date and modification number of the initial notice.
- (4) For a modification converting a termination for default to a termination for the convenience of the Government, the effective date shall be the same as the effective date of the termination for default.
- (5) For a modification confirming the contracting officer's determination of the amount due in settlement of a contract termination, the effective date shall be the same as the effective date of the initial decision.

(c) Item 6 (Issued By). Insert the name and address of the issuing office. If applicable, insert the appropriate issuing office code in the code block.

(d) Item 8 (Name and Address of Contractor). For modifications to a contract or order, enter the contractor's name, address, and code as shown in the original contract or order, unless changed by this or a previous modification.

(e) Items 9. (Amendment of Solicitation Number - Dated), and 10. (Modification of Contract/Order Number - Dated). Check the appropriate box and in the corresponding blanks insert the number and date of the original solicitation, contract, or order.

(f) Item 12 (Accounting and Appropriation Data). When appropriate, indicate the impact of the modification on each affected accounting classification by inserting one of the following entries:

- (1) Accounting classification
Net increase \$

- (2) Accounting classification
Net decrease \$

NOTE: If there are changes to multiple accounting classifications that cannot be placed in block 12, insert an asterisk and the words "See continuation sheet".

(g) Item 13. Check the appropriate box to indicate the type of modification. Insert in the corresponding blank the authority under which the modification is issued. Check whether or not contractor must sign this document. (See FAR 43.103.)

(h) Item 14 (Description of Amendment/Modification).

(1) Organize amendments or modifications under the appropriate Uniform Contract Format (UCF) section headings from the applicable solicitation or contract. The UCF table of contents, however, shall not be set forth in this document.

(2) Indicate the impact of the modification on the overall total contract price by inserting one of the following entries:

(i) Total contract price increased by \$

(ii) Total contract price decreased by \$

(iii) Total contract price unchanged.

(3) State reason for modification.

(4) When removing, reinstating, or adding funds, identify the contract items and accounting classifications.

(5) When the SF 30 is used to reflect a determination by the contracting officer of the amount due in settlement of a contract terminated for the convenience of the Government, the entry in Item 14 of the modification may be limited to --

(i) A reference to the letter determination; and

(ii) A statement of the net amount determined to be due in settlement of the contract.

(6) Include subject matter or short title of solicitation/contract where feasible.

(i) Item 16B. The contracting officer's signature is not required on solicitation amendments. The contracting officer's signature is normally affixed last on supplemental agreements.