

Pinellas County

Staff Report

File #: 21-1550D, **Version:** 1

Agenda Date: 2/22/2022

Subject:

Extension of Airport Service Contract with the United States Coast Guard at St. Pete-Clearwater International Airport for airfield operating expenses and Aircraft Rescue and Firefighting services for Coast Guard Air Station Clearwater.

Recommended Action:

Approval and execution by the County Administrator of the Airport Service Contract Extension with the United States Coast Guard (USCG) at St. Pete-Clearwater International Airport (PIE) for airfield operating expenses and Aircraft Rescue Firefighting services for Coast Guard Air Station Clearwater.

- The current Airport Service Contract is a five-year agreement that began on December 30, 2016 and expires on December 29, 2021.
- This contract requires the USCG and PIE to negotiate new costs for the next five-year period.
- PIE staff reached out to the USCG on August 12, 2021 to ask when the negotiating period would begin. The staff that negotiated five years ago is no longer working with this particular contract.
- The first meeting with the USCG's new contracting staff was held on November 22, 2021 to discuss the negotiation. They recommended a contract extension of three months.
- PIE forwarded its negotiation methodology and recommended new costs on December 10, 2021. No response has been received yet.
- USCG forwarded the extension on December 20, 2021 and requests it be signed by December 29, 2021.
- The total revenues collected by PIE during the 3-month extension is \$139,211.94.

Authority for the County Administrator to execute and the Clerk of the Circuit Court to attest this service contract extension.

Strategic Plan:

Ensure Public Health, Safety, and Welfare

2.1 Provide planning, coordination, prevention, and protective services to ensure a safe and secure community.

Summary:

The Airport Service Contract between the USCG and PIE is the conduit by which PIE is reimbursed by the U.S. Government for providing ARFF services and an airfield that has met federal safety guidelines and can accept commercial and military flights.

Background/Explanation:

Federal Aviation Administration (FAA) grant assurances permit airports to charge the federal government for its portion of costs for operating and maintaining airfield facilities when an agency's aircraft based at PIE are five or more government aircraft, or the total number of aircraft landings are 300 or more.

Due to the USCG's large number of aircraft operations (average more than 5,000 take-offs or landings per year at PIE), the USCG has historically contracted their fair share of the cost for PIE to provide them with ARFF services and airfield maintenance in order to conduct their flight missions. The USCG does not pay ground lease or rental payments to PIE.

Fiscal Impact:

The total revenue collected is \$46,403.98 per month, or \$139,211.94 for three months.

The FY22 budget for the USCG Revenue Account 4001.3441401 is \$540,910.00. (\$45,075.83 per month).

Delegated Authority:

Authority for the County Administrator to sign this Agreement Extension is granted under Code Section 2-62 (a)(2).

Staff Member Responsible:

Thomas R. Jewsbury, Airport Executive Director

Partners:

United States Coast Guard

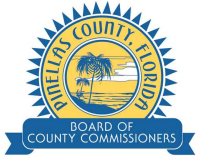
United States Coast Guard Air Station, Clearwater

Attachments:

GSA - Federal Acquisition Regulation (48 CFR) 53.212 Standard Form 1449

Terms and Conditions

Performance Work Statement for Airport Operations and Security Guard Services at U.S. Coast Guard at Clearwater, Florida



Pinellas County

Staff Report

File #: 22-0032A, **Version:** 1

Agenda Date: 2/22/2022

Subject:

Receipt and file report of non-procurement items delegated to the County Administrator for the month ending January 31, 2022.

Recommended Action:

Accept the receipt and file report of non-procurement items delegated to the County Administrator.

Strategic Plan:

Deliver First Class Services to the Public and Our Customers

5.2 Be responsible stewards of the public's resources

5.3 Ensure effective and efficient delivery of county services and support

Summary:

Attached is a list of items in alphabetical order, by submitting department, and the date the County Administrator executed the document. Only fully executed, complete items are filed on this report, resulting in a timing difference in filing of some items if the County Administrator executes the document prior to the other party.

Background Information:

The Board of County Commissioners (Board) granted authority to the County Administrator to approve and sign certain documents per §2-62, Pinellas County Code. This delegated authority includes, but is not limited to contracts, interlocal agreements, intergovernmental contracts, grant agreements not to exceed \$250,000.00, change orders not exceeding 10% of the amount awarded by the Board or \$250,000.00, whichever is less, grant applications for grants from state or federal agencies in amounts not to exceed \$1,000,000.00, temporary licenses, options of renewal under same terms and conditions and releases of lien and mortgage paid in full. The items approved by the County Administrator are filed as a consent agenda item with the Board at least quarterly.

Fiscal Impact:

N/A

Staff Member Responsible:

Della Klug, Senior Executive Assistant to the County Administrator

Partners:

N/A

Attachments:

2/22/2022 Delegated Log

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, & 30				1. REQUISITION NUMBER 22-20150-CUTOVR-159		PAGE 1 OF 2		
2. CONTRACT NO. 70Z08422CAA750100		3. AWARD/EFFECTIVE DATE 12/30/2021		4. ORDER NUMBER		5. SOLICITATION NUMBER		
7. FOR SOLICITATION INFORMATION CALL:		a. NAME Jessica Paucar			b. TELEPHONE NUMBER (No collect calls) 7576284117		6. SOLICITATION ISSUE DATE	
9. ISSUED BY USCG DOL-93 300 E. Main St, Suite 965 Norfolk, VA 235109104				10. THIS ACQUISITION IS ☒ UNRESTRICTED OR ☐ SET ASIDE: _____ % FOR: ☐ SMALL BUSINESS ☐ WOMEN-OWNED SMALL BUSINESS (WOSB) ELIGIBLE UNDER THE WOMEN-OWNED SMALL BUSINESS PROGRAM NAICS: 488119 ☐ HUBZONE SMALL BUSINESS ☐ EDWOSB SIZE STANDARD: \$35M ☐ SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS ☐ 8 (A)				
11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED ☐ SEE SCHEDULE		12. DISCOUNT TERMS Net 30		13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700) ☐		13b. RATING		
15. DELIVER TO CG Airsta Clearwater (07-20150) 15100 Rescue Way Clearwater FL 33762				16. ADMINISTERED BY USCG DOL-93 300 East Main Street Suite 965 Norfolk VA 235109104				
17a. CONTRACTOR/OFFEROR PINELLAS COUNTY OF (00800) Attn: Mrs Yvette M. Aehle 14700 TERMINAL BLVD STE 221 CLEARWATER FL 33762 TELEPHONE NO. 727-453-7804		18a. PAYMENT WILL BE MADE BY USCG DOL-93 (PCB) 300 East Main Street Suite 965 Norfolk VA 235109113						
17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER ☐				18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED ☐ SEE ADDENDUM				
19. ITEM NO.		20. SCHEDULE OF SUPPLIES/SERVICES		21. QUANTITY		22. UNIT		
		The contractor shall provide airfield operations for the United States Coast Guard Air Station Clearwater for a period of 3 months, as described hereto, in accordance with the following: (1) Performance Work Statement, and (2) contract terms and conditions. <i>(Use Reverse and/or Attach Additional Sheets as Necessary)</i>						
						23. UNIT PRICE		
						24. AMOUNT		
25. ACCOUNTING AND APPROPRIATION DATA UCGII06LSA22CTRSERV20150CMD252046						26. TOTAL AWARD AMOUNT (For Govt. Use Only) \$139,211.94		
27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4. FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA ☐ ARE ☐ ARE NOT ATTACHED						27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA ☒ ARE ☐ ARE NOT ATTACHED		
28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN 1 COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED				29. AWARD OF CONTRACT: REF. _____ OFFER DATED _____, YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:				
30a. SIGNATURE OF OFFEROR/CONTRACTOR 				31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)				
30b. NAME AND TITLE OF SIGNER (Type or print) Barry Burton		30c. DATE SIGNED 12/22/2021		31b. NAME OF CONTRACTING OFFICER (Type or print) Susan Kreider		31c. DATE SIGNED		

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PREVIOUS EDITION IS NOT USABLE

STANDARD FORM 1449 (REV. 2/2012)
Prescribed by GSA - FAR (48 CFR) 53.212

APPROVED AS TO FORM

By: Michael A. Zas
Office of the County Attorney

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
00001	Airfield Operations and Maintenance Period of Performance: 12/30/2021 through 03/30/2022	3	mo	\$46,403.98	\$139,211.94

32a. QUANTITY IN COLUMN 21 HAS BEEN

☐ RECEIVED ☐ INSPECTED ☐ ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: _____

32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE

32c. DATE

32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE

32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE

32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE

32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE

33. SHIP NUMBER

34. VOUCHER NUMBER

35. AMOUNT VERIFIED
CORRECT FOR

36. PAYMENT

37. CHECK NUMBER

☐ PARTIAL ☐ FINAL

☐ COMPLETE ☐ PARTIAL ☐ FINAL

38. S/R ACCOUNT NO.

39. S/R VOUCHER NUMBER

40. PAID BY

41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT

42a. RECEIVED BY (*Print*)

41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER

41c. DATE

42b. RECEIVED AT (*Location*)

42c. DATE REC'D (YY/MM/DD)

42d. TOTAL CONTAINERS