



Pinellas County

Staff Report

File #: 25-1236A, **Version:** 1

Agenda Date: 9/18/2025

Subject:

Receipt and file report of purchasing items delegated to the County Administrator for the quarter ending June 30, 2025.

Recommended Action:

Accept the receipt and file report of purchasing items delegated to the County Administrator.

Strategic Priorities:

Smart Service Delivery

4.2 Achieve and maintain a high level of customer satisfaction.

Summary:

The Board of County Commissioners (Board) has delegated authority to the County Administrator to approve purchases and other purchasing related processes with the requirement that all approvals be submitted for receipt and file on a quarterly basis.

Background Information:

The County Administrator has delegated authority to award contracts up to \$250,000.00 in a fiscal or calendar year.

For purchases initiated from State of Florida bids or negotiated contracts, the County Administrator has delegated authority to approve in any amount.

The County Administrator has delegated authority to increase maintenance, repair and operating contracts in an amount not to exceed fifty percent (50%) of the amount previously approved by the Board subject to the same unit pricing, terms and conditions.

The County Administrator has delegated authority to extend the term of Board approved contracts above the threshold of \$250,000.00 pending all prices, terms and conditions remain the same.

The County Administrator has delegated authority to approve change orders and amendments in an amount not to exceed \$250,000 or ten percent (10%), whichever is less, and to release retainage and close out construction type contracts when the change order does not exceed \$250,000.00 or ten percent (10%) of the total award, whichever is less.

The County Administrator also has delegated authority to approve emergency purchases up to \$250,000.00. Emergency purchases in excess of \$250,000.00 are approved by the County Administrator and entered into the minutes of the Board of County Commissioners via the receipt and file report.

Lastly, the County Administrator has delegated the authority for non-purchasing items pursuant to Section 2-62 in an amount not to exceed \$25,000.00 to the Director of Administrative Services.

Fiscal Impact:

The attached list contains approvals of competitive sealed bidding, Florida State contracts, master purchase agreement increases, emergency purchases, contract extensions, and items delegated to the Administrative Services Director as per County Code 2-62, 2-164, 2-176, 2-177, 2-178, 2-180, 2-181, 2-184 and 2-185.

Staff Member Responsible:

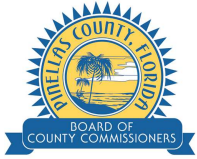
Barry A. Burton, County Administrator
Joe Lauro, Director, Administrative Services
Merry Celeste, Purchasing Director, Administrative Services

Partners:

N/A

Attachments:

List of Purchasing items approved by the County Administrator and the Director of Administrative Services for quarter ending June 30, 2025.



Pinellas County

Staff Report

File #: 25-0200D, **Version:** 1

Agenda Date: 6/30/2025

Subject:

Second Amendment Term Extension with AGE Integrated Solutions, LLC for the maintenance and repair of access control and video systems for the St. Pete/Clearwater Airport.

Recommended Action:

Approval and execution by the County Administrator of the First Amendment Term Extension with AGE Integrated Solutions, LLC for the maintenance and repair of access control and video systems for the St. Pete/Clearwater Airport.

- This contract provides annual maintenance and repair of access control and video systems for the St. Pete/Clearwater Airport (Airport).
- This Second Amendment Term Extension exercises the final of the two twelve-month extensions and increases the contract by \$200,000.00 for continued services.
- The First Amendment was awarded by the County Administrator on March 11, 2024, in the amount \$157,500.00, and the original award was approved by the County Administrator on July 18, 2023, in the amount of \$231,178.66.
- Funding for this amendment is included in the FY25 Adopted Budget and in the FY26 requested budget in the Airport Revenue and Operating Fund.

Contract No. 23-0369-ITB increase the contract amount by \$200,000.00 for a revised not-to-exceed amount of \$588,678.66, effective through July 18, 2026.

Strategic Plan:

Deliver First Class services to the Public and our customers

5.2 Be responsible stewards of the public's resources

5.3 Ensure effective and efficient delivery of county services and support

Summary:

This Second Amendment Term Extension exercises the final of the two twelve-month extensions, per the original contract award, and increase the contract by \$200,000.00 for continued services. This contract provides annual maintenance and repair of access control and video systems for the Airport.

Background/Explanation:

The First Amendment was awarded by the County Administrator on March 11, 2024, in the amount \$157,500.00, and the original award was approved by the County Administrator on July 18, 2023, in the amount of \$231,178.66.

Fiscal Impact:

Original not-to-exceed expenditure:	\$231,178.66
First Amendment:	\$157,500.00

Second Amendment:	<u>\$200,000.00</u>
Revised not-to-exceed expenditure:	<u>\$588,678.66</u>

Funding is derived from the Airport's Operating and Revenue Budget: FY25 Adopted includes \$200,000; FY26 Request includes \$200,000.

Delegated Authority:

Authority for the County Administrator to approve this Second Amendment is granted under Section 2 -188(a).

Staff Member Responsible:

Tom Jewsbury, Director, St. Pete/Clearwater Airport
Merry Celeste, Purchasing Director, Administrative Services
Joe Lauro, Director, Administrative Services

Partners:

N/A

Attachments:

Second Amendment

SECOND AMENDMENT

This Amendment is made and entered into on the date last executed below ("Effective Date"), by and between Pinellas County, a political subdivision of the State of Florida, hereinafter referred to as "County," and AGE Integrated Solutions, LLC, hereinafter referred to as "Contractor," (individually referred to as "Party", collectively "Parties").

WITNESSETH:

WHEREAS, the County and the Contractor entered into an agreement on July 18, 2023, referred to as Pinellas County Contract No. 23-0369-ITB (hereinafter the "Agreement"), pursuant to which the Contractor agreed to provide Maintenance and Repair of Airport Access Control and Video Systems for the County; and

WHEREAS, Section thirty-six (36) of the Agreement permits modification by mutual written agreement of the parties; and

WHEREAS, the County and the Contractor now wish to modify the Agreement in order to provide for additional funds and an extension, at the same prices, terms, and conditions;

NOW THEREFORE, the Parties agree that the Agreement is amended as follows:

1. In accordance with section 5 ("Term of Agreement"), subsection B ("Term Extension"), the Parties agree to exercise the second twelve-month extension period, and extend the Agreement an additional twelve (12) months from July 18, 2025, to July 18, 2026.
2. Section 14 ("Compensation and Method of Payment"), subsection B ("Spending Cap and Payment Structure"), is revised to reflect an increase in the amount of \$200,000.00 dollars to the current not-to-exceed expenditure of \$388,678.66, for a new total not-to-exceed expenditure of \$588,678.66.
3. Except as changed or modified herein, all provisions and conditions of the original Agreement and any amendments thereto shall remain in full force and effect.

Each Party to this Amendment represents and warrants that: (i) it has the full right and authority and has obtained all necessary approvals to enter into this Amendment; (ii) each person executing this Amendment on behalf of the Party is authorized to do so; (iii) this Amendment constitutes a valid and legally binding obligation of the Party, enforceable in accordance with its terms.

IN WITNESS WHEREOF the Parties herein have caused this Second Amendment to be executed by their undersigned officials, who are duly authorized to bind the Parties to the Agreement.

Pinellas County, a political subdivision of the
State of Florida:

The signature of Barry Burton is written in blue ink over a circular official seal of Pinellas County, Florida.

Signature

Barry Burton

Printed Name

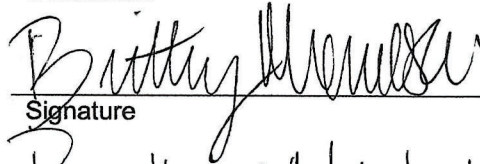
County Administrator

Printed Title

March 20, 2025

Date

Contractor:

The signature of Britny Michalski is written in black ink.

Signature

Britny Michalski

Printed Name

Owner

Printed Title

3-5-2025

Date

APPROVED AS TO FORM

By: Keiah Townsend
Office of the County Attorney