



Pinellas County

Staff Report

File #: 25-0497A, **Version:** 1

Agenda Date: 5/6/2025

Subject:

Project application to the Federal Aviation Administration and delegation of authority to accept Federal Aviation Administration Fiscal Year 2025 Funds - Infrastructure Investment and Jobs Act Airport Infrastructure Grant - St. Pete-Clearwater International Airport

Recommended Action:

Approval of a Fiscal Year (FY) 2025 project application to request \$4,914,957.00 from the Federal Aviation Administration (FAA) under the Infrastructure Investment and Jobs Act (IIJA) Airport Infrastructure Grant (AIG) program.

- This grant will enable St. Pete-Clearwater International Airport (PIE) to fund pre-construction design activities for the passenger terminal improvement project such as Construction Management at Risk (CMAR) and Owner's Representative.
- This grant will likely pay for 80% of the terminal's eligible spaces since the FAA does not fund all terminal construction. The local share would be the remaining 20%, or \$1,228,739.25.
- It is uncertain exactly when the grant agreement will be forwarded to the County for signature by the Chairman and County Attorney. The grant will be electronically mailed to the Chairman for electronic signature and then the County Attorney. PIE will not have a copy of the grant prior to the grant being emailed. It is customary that the FAA provides PIE no advance notice and only a few days to execute the grant and obligate the funding.
- Because the grant agreement needs to be signed when it is received by the FAA, we request the Board of County Commissioners delegates authority to Chairman Scott to sign the grant at the point in time when approving this grant application.
- This grant will be receipted to the New Passenger Terminal Improvements Project 003343A, which is included in the FY25 Capital Improvement Plan, funded by the Airport Revenue and Operating Fund.

Strategic Priorities:

Resilient Infrastructure and Environment

1.2 Maintain and enhance County infrastructure

Prosperity and Opportunity

3.5 Foster business growth

Summary:

The IIJA AIG is a program that provides funding for airport infrastructure beginning in FY22. PIE's FY22 apportionment is \$4,914,957. Apportionments for FY2023-2025 totals \$15,016,621 which will be requested in future years. This award would fund the eligible portions of the pre-construction design of the passenger terminal improvement project. which includes items such as new passenger boarding bridges, enlarging passenger hold rooms, increasing baggage make-up capacity, and

consolidating the Ticketing A and B security screening checkpoints.

As part of the IIJA, the Airport Infrastructure Grant (AIG) program provides \$14.5B in funding over five years starting in FY2022. This includes up to \$2.39B for primary airports such as PIE. These funds can be invested in runways, taxiways, safety and sustainability projects, as well as terminal, airport transit connections, and roadway projects.

Background Information:

This grant award will assist PIE as it embarks on the largest airport project undertaken in our history. There are several funding mechanisms that have been identified to assist PIE in funding this expansion: (1) FAA entitlements; (2) FAA IIJA AIG funds; (3) FAA IIJA Airport Terminal Program (ATP) funds; (4) Florida Department of Transportation (FDOT) Strategic Airport Investment Grant; (5) FDOT Strategic Intermodal System (SIS) grant; (6) Passenger Facility Charges (PFCs); and (7) Airport Capital Improvement Program (CIP) funds.

Fiscal Impact:

This grant will be receipted to the New Passenger Terminal Improvements Project 003343A, included in the Capital Improvement Plan, funded by the Airport Revenue and Operating Fund.

Funding by Source

Airport Funds	\$	31,595,000.00
FAA Grants	\$	6,000,000.00
FDOT Grants	\$	1,425,000.00
Anticipated Grants*	\$	64,040,000.00

*The Anticipated Grants funding source includes this \$4,914,957 FAA grant. Once executed these grant funds will be budgeted under the FAA Grants funding source in the FY26-FY31 Capital Improvement Plan.

Staff Member Responsible:

Thomas R. Jewsbury, Executive Director, St. Pete-Clearwater International Airport

Partners:

Federal Aviation Administration

Attachments:

FY2025 Infrastructure Investment and Jobs Act Airport Infrastructure Grant Application 3-12-0075-055-2025

Intent to Apply Approval from OMB

Electronic mail from Jewel White describing ability to delegate authority for Chairman to sign Grant Agreement upon receipt

Application for Federal Assistance SF-424*** 1. Type of Submission:**

- ☐ Preapplication
☒ Application
☐ Changed/Corrected Application

*** 2. Type of Application:**

- ☒ New
☐ Continuation
☐ Revision

*** If Revision, select appropriate letter(s):***** Other (Specify):***** 3. Date Received:**

May 6, 2025

4. Applicant Identifier:

3-12-0075-055-2025

5a. Federal Entity Identifier:

3-12-0075-055-2025

5b. Federal Award Identifier:**State Use Only:****6. Date Received by State:****7. State Application Identifier:****8. APPLICANT INFORMATION:***** a. Legal Name:**

Pinellas, County of dba Board of County Commissioners

*** b. Employer/Taxpayer Identification Number (EIN/TIN):**

59-6000800

*** c. Organizational DUNS:**

0552002160000

d. Address:*** Street1:**

c/o Office of Management and Budget

Street2:

14 S. Ft. Harrison, 5th Floor

*** City:**

Clearwater

County/Parish:

Pinellas

*** State:**

FL: Florida

Province:*** Country:**

USA: UNITED STATES

*** Zip / Postal Code:**

33756-5165

e. Organizational Unit:**Department Name:**

St. Pete-Clearwater Int'l Apt

Division Name:

St. Pete-Clearwater Int'l Apt

f. Name and contact information of person to be contacted on matters involving this application:**Prefix:**

Mr.

*** First Name:**

Thomas

Middle Name:

R.

*** Last Name:**

Jewsbury

Suffix:**Title:**

Airport Director

Organizational Affiliation:

The Airport is a department of Pinellas County Government

*** Telephone Number:**

727 453-7801

Fax Number:

727 453-7846

*** Email:**

jewsbury@fly2pie.com

Application for Federal Assistance SF-424

* 9. Type of Applicant 1: Select Applicant Type:

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

* 10. Name of Federal Agency:

Federal Aviation Administration

11. Catalog of Federal Domestic Assistance Number:

20-106

CFDA Title:

Airport Improvement Program. This grant is PIE's FY22 apportionment of the BIL AIG program.

* 12. Funding Opportunity Number:

Not Applicable

* Title:

N/A

13. Competition Identification Number:

Not Applicable

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

* 15. Descriptive Title of Applicant's Project:

Design and Pre-Construction Activities for PIE's Passenger Terminal Improvements project.

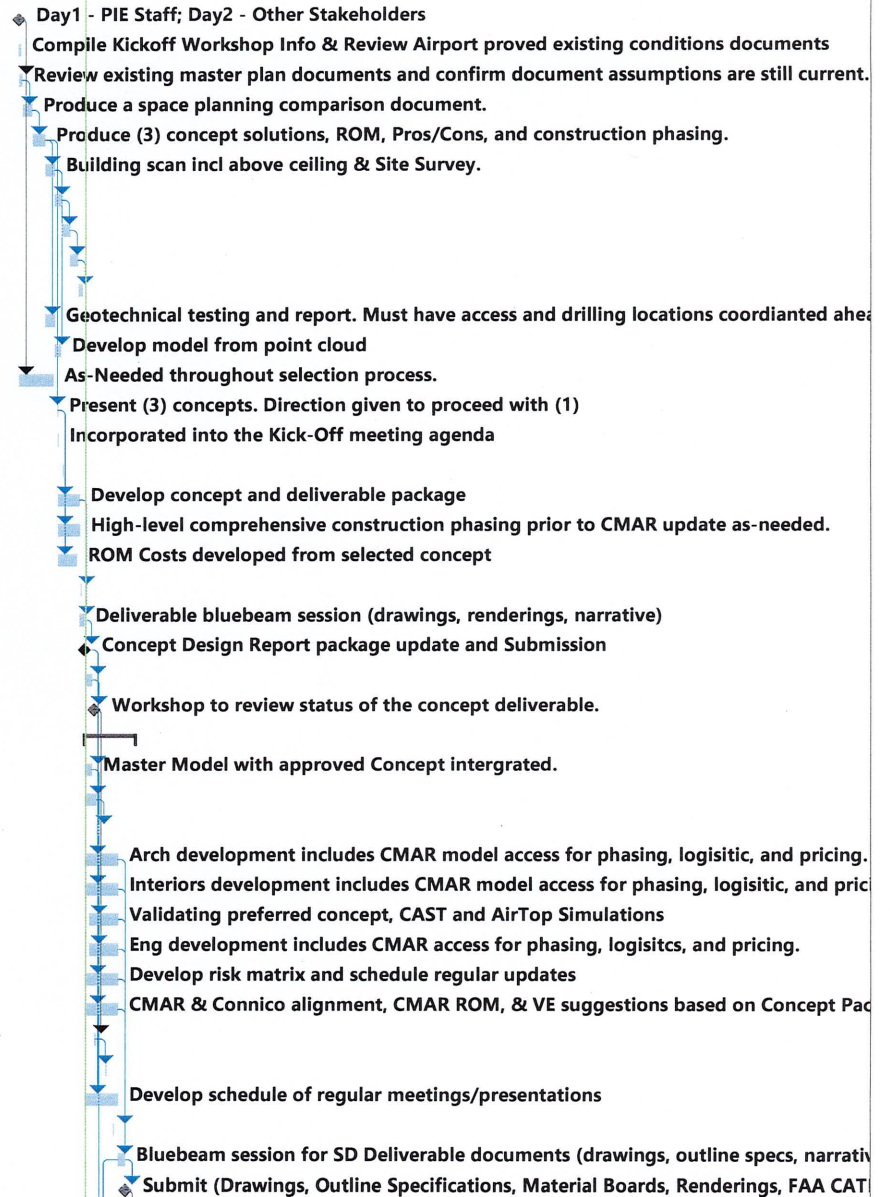
Attach supporting documents as specified in agency instructions.

Add Attachments

Delete

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant: <input type="text" value="10th"/>	* b. Program/Project: <input type="text" value="10th"/>
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
17. Proposed Project:	
* a. Start Date: <input type="text" value="10/10/2025"/>	* b. End Date: <input type="text" value="06/30/2026"/>
18. Estimated Funding (\$):	
* a. Federal	<input type="text" value="4,914,957.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="1,126,284.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="6,041,241.00"/>
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/>	
<input checked="" type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)	
<input checked="" type="checkbox"/> ** I AGREE	
<small>** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.</small>	
Authorized Representative:	
Prefix: <input type="text" value="Mr."/>	* First Name: <input type="text" value="Brian"/>
Middle Name: <input type="text"/>	
* Last Name: <input type="text" value="Scott"/>	
Suffix: <input type="text"/>	
* Title: <input type="text" value="Chairman, Board of County Commissioners"/>	
* Telephone Number: <input type="text" value="727 464-3360"/>	Fax Number: <input type="text"/>
* Email: <input type="text" value="brscott@pinellas.gov"/>	
* Signature of Authorized Representative:	<div style="display: flex; align-items: center;"> <div style="border: 1px solid black; padding: 5px; text-align: center;"> </div> <div style="margin-left: 10px;"> ATTEST: KEN BURKE, CLERK By: </div> </div>
	* Date Signed: <input type="text" value="05/07/2025"/>

ID	Task Name	Duration	Start	Finish	4	2025	2026	2027	2028	2029	2030	2031
					Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1
1	PIE Terminal Expansion Design	498 days	Tue 7/16/24	Tue 6/30/26								
2	Task 2 - Conceptual / Preliminary Design	153 days	Tue 7/16/24	Thu 2/20/25								
3	Design Kick-Off Meeting/Workshop	2 days	Tue 7/16/24	Wed 7/17/24								
4	T2.01 - Data Collection	5 days	Tue 7/16/24	Mon 7/22/24								
5	T2.05 - Master Plan Review	7 days	Thu 7/18/24	Fri 7/26/24								
6	T2.06 - Terminal Planning Validation	20 days	Mon 7/29/24	Fri 8/23/24								
7	T2.08 - Conceptual Design Dev	25 days	Mon 8/26/24	Mon 9/30/24								
8	T2.02.01 - Site Survey (Area 1) / Scan	20 days	Tue 10/1/24	Mon 10/28/24								
9	T2.02.01 - Site Survey (Area 2)	15 days	Tue 10/29/24	Mon 11/18/24								
10	T2.02.01 - Site Survey (Area 3)	15 days	Tue 11/19/24	Wed 12/11/24								
11	T2.02.01 - Site Survey (Area 4)	15 days	Thu 12/12/24	Fri 1/3/25								
12	T2.02.01 - Site Survey (Area 5)	10 days	Mon 1/6/25	Fri 1/17/25								
13	T2.02.02 - Geotech Testing / Report	20 days	Tue 10/1/24	Mon 10/28/24								
14	T2.04 - Existing Cond Revit Model	14 days	Tue 10/29/24	Fri 11/15/24								
15	T2.07 - CMAR Selection Assistance	70 days	Thu 7/18/24	Thu 10/24/24								
16	T2.09 - Concept Review Workshop	1 day	Wed 11/6/24	Wed 11/6/24								
17	T2.03 - Site Walkthrough	1 day	Thu 11/7/24	Thu 11/7/24								
18	Design Team Internal Kickoff (Engineering)	1 day	Fri 11/22/24	Fri 11/22/24								
19	T2.10 - Concept Refinement	41 days	Thu 11/7/24	Wed 1/8/25								
20	T2.11 - Phasing and Constructability	42 days	Thu 11/7/24	Thu 1/9/25								
21	T2.12 - Cost Estimating	36 days	Thu 11/7/24	Tue 12/31/24								
22	T2.13 - Refined Concept Review Mtg	1 day	Mon 1/13/25	Mon 1/13/25								
23	T2.15 - QA/QC	10 days	Thu 1/9/25	Wed 1/22/25								
24	T2.16 - Concept Submission	1 day	Thu 1/23/25	Thu 1/23/25								
25	Owner/Stakeholder Review	15 days	Fri 1/24/25	Thu 2/13/25								
26	T2.14 - Concept Design Report Mtg	1 day	Thu 2/20/25	Thu 2/20/25								
27	Task 3 - 30% Schematic Design	105 days	Fri 1/24/25	Fri 6/20/25								
28	Merge Concept into Revit Model	15 days	Fri 1/24/25	Thu 2/13/25								
29	SUE Quality Level B (Designating) - Phase 1	25 days	Fri 1/24/25	Thu 2/27/25								
30	SUE Quality Level B (Designating) - Phase 2	6 days	Fri 2/28/25	Fri 3/7/25								
31	T3.01 - Architectural	69 days	Fri 1/24/25	Wed 4/30/25								
32	T3.02 - Interiors/FF&E	69 days	Fri 1/24/25	Wed 4/30/25								
33	T3.03 - Terminal Simulation Modeling	59 days	Fri 2/7/25	Wed 4/30/25								
34	T3.04 - Schematic Design Documents	59 days	Fri 2/7/25	Wed 4/30/25								
35	T3.05 - AHJ Outreach	69 days	Fri 1/24/25	Wed 4/30/25								
36	T3.06 - CMAR Estimating & VE	69 days	Fri 1/24/25	Wed 4/30/25								
37	T3.07 - Design Workshop #1	2 days	Fri 2/21/25	Mon 2/24/25								
38	T3.07 - Design Workshop #2	3 days	Wed 3/26/25	Fri 3/28/25								
39	T3.08 - Federal Agency Coordination	69 days	Fri 1/24/25	Wed 4/30/25								
40	Model Lock	2 days	Thu 4/17/25	Fri 4/18/25								
41	T3.09 - QA/QC	15 days	Thu 5/1/25	Wed 5/21/25								
42	T3.10 - SD Documents Submission	1 day	Thu 5/22/25	Thu 5/22/25								



ID	Task Name	Duration	Start	Finish	4	2025	2026	2027	2028	2029	2030	2031
					Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1
43	Owner/Stakeholder Review	15 days	Fri 5/23/25	Fri 6/13/25								
44	T3.11 - SD Review Meeting	1 day	Fri 6/20/25	Fri 6/20/25								
45	Task 4 - 60% Design Development	102 days	Mon 6/16/25	Thu 11/6/25								
46	T4.01 - Comment Resolution	30 days	Mon 6/16/25	Mon 7/28/25								
47	SUE Quality Level A (Locating - 40 test holes) - Ph1	10 days	Mon 6/16/25	Fri 6/27/25								
48	SUE Quality Level A (Locating - 24 test holes) - Ph2	6 days	Mon 6/30/25	Tue 7/8/25								
49	Issue Revised Model	1 day	Tue 7/29/25	Tue 7/29/25								
50	T4.02 - Design Development	67 days	Mon 6/16/25	Thu 9/18/25								
51	T4.03 - AHJ Outreach	67 days	Mon 6/16/25	Thu 9/18/25								
52	T4.04 - CMAR Estimating & VE	67 days	Mon 6/16/25	Thu 9/18/25								
53	T4.05 - Design Workshop #3	2 days	Tue 7/22/25	Wed 7/23/25								
54	T4.05 - Design Workshop #4	3 days	Thu 8/21/25	Mon 8/25/25								
55	T4.06 - Federal Agency Coordination	67 days	Mon 6/16/25	Thu 9/18/25								
56	Model Lock	2 days	Fri 9/5/25	Mon 9/8/25								
57	T4.07 - QA/QC	15 days	Fri 9/19/25	Thu 10/9/25								
58	T4.08 - DD Documents Submission	1 day	Fri 10/10/25	Fri 10/10/25								
59	Owner/Stakeholder Review	15 days	Mon 10/13/25	Fri 10/31/25								
60	T4.09 - DD Review Meeting	1 day	Thu 11/6/25	Thu 11/6/25								
61	Task 5 - 90% Construction Documents	135 days	Mon 11/3/25	Thu 5/14/26								
62	T5.01 - Comment Resolution	30 days	Mon 11/3/25	Tue 12/16/25								
63	T5.02 - 90% Construction Documents	74 days	Mon 11/3/25	Wed 2/18/26								
64	T5.02.03 - FDOT R/W Permit	90 days	Mon 11/3/25	Thu 3/12/26								
65	T5.02.03 - SWFWMD Permit	120 days	Mon 11/3/25	Thu 4/23/26								
66	T5.03 - AHJ Outreach	74 days	Mon 11/3/25	Wed 2/18/26								
67	T5.04 - CMAR Estimating & VE	74 days	Mon 11/3/25	Wed 2/18/26								
68	T5.05 - Design Workshop #5	2 days	Tue 12/9/25	Wed 12/10/25								
69	T5.05 - Design Workshop #6	3 days	Fri 1/16/26	Tue 1/20/26								
70	T5.06 - Federal Agency Coordination	74 days	Mon 11/3/25	Wed 2/18/26								
71	Model Lock	2 days	Thu 1/29/26	Fri 1/30/26								
72	T5.07 - QA/QC	15 days	Thu 2/19/26	Wed 3/11/26								
73	T5.08 - CD Documents Submission	1 day	Thu 3/12/26	Thu 3/12/26								
74	Owner/Stakeholder Review	15 days	Fri 3/13/26	Thu 4/2/26								
75	T5.09 - CD Review Meeting	1 day	Fri 4/10/26	Fri 4/10/26								
76	T5.12 - Permitting	45 days	Fri 3/13/26	Thu 5/14/26								
77	Task 6 - IFC Documents	62 days	Fri 4/3/26	Tue 6/30/26								
78	T6.01 - Comment Resolution	20 days	Fri 4/3/26	Thu 4/30/26								
79	T6.02 - 100% CDs Documentation	40 days	Fri 4/3/26	Fri 5/29/26								
80	T6.05 - QA/QC	10 days	Mon 6/1/26	Fri 6/12/26								
81	Resubmit to Plan Check	20 days	Fri 5/15/26	Fri 6/12/26								
82	T6.06 - Submit 100% CDs	1 day	Mon 6/15/26	Mon 6/15/26								
83	Owner/Stakeholder Review	10 days	Tue 6/16/26	Mon 6/29/26								
84	T6.07 - CD Review Meeting	1 day	Tue 6/30/26	Tue 6/30/26								

