



# Pinellas County

## Staff Report

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**File #:** 21-079A, **Version:** 1

**Agenda Date:** 2/23/2021

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**Subject:**

Resolution authorizing continuation of a \$4.50 Passenger Facility Charge at the St. Pete-Clearwater International Airport.

**Recommended Action:**

Adopt a resolution authorizing St. Pete-Clearwater International Airport (PIE) to submit Passenger Facility Charge (PFC) Application #5 to the Federal Aviation Administration (FAA) to allow continued collection of the PFC fees to fund FAA approved projects. In addition, obtain Chairman's signature on the PFC Application.

- The total PFC revenue to be collected in the new application, through February 1, 2025, is \$6.66M. Funding supports projects such as the purchase of two new Aircraft Rescue and Firefighting vehicles to maintain PIE's safety index and the reconstruction of the decommissioned Runway 09/27 into a new Taxiway.
- The FAA's PFC program allows the collection of PFC fees up to \$4.50 for every enplaned passenger at commercial service airports to fund FAA approved projects that enhance safety, security, or capacity.
- Submitting a new PFC application will ensure that PIE can continue imposing a \$4.50 PFC on each enplanement and can continue collection to fund FAA eligible improvements to PIE's terminal and airfield.

**Strategic Plan:**

Foster Continual Economic Growth & Vitality

4.4 Invest in infrastructure to meet current and future needs

Deliver First Class Services to the Public and Our Customers

5.2 Be responsible stewards of the public's resources

**Summary:**

Submitting a new PFC application will ensure that PIE can continue imposing a \$4.50 PFC on each enplanement and can continue collection to fund PFC eligible improvements to PIE's terminal and airfield.

PIE has been collecting PFCs since its first application was approved by the FAA in 2008.

**Background Information:**

The FAA's PFC program allows the collection of PFC fees up to \$4.50 for every enplaned passenger at commercial airports controlled by public agencies. PFCs are capped at \$4.50 per flight segment. Airports use these fees to fund FAA approved projects that enhance safety, security, or capacity.

PIE keeps \$4.39 of the revenue collected; the remaining \$0.11 is retained by the airlines for administrative costs.

This resolution authorizes PIE to submit its fifth application to the FAA to continue collecting PFCs for the purchase of two new ARFF vehicles and the reconstruction of the decommissioned Runway 09/27 into a new Taxiway. Construction and delivery of these items must begin by two years from the application's effective date.

On September 16, 2008, the Board of County Commissioners (Board) approved Resolution 08-151 which authorized PIE to submit its first application to the FAA for the imposition and collection of a new PFC fee in the initial amount of \$2.6M to fund eligible improvements to the airfield and terminal. The PFC Application was approved by the FAA on December 19, 2008.

Since the initial PFC Application was approved by the FAA, there have been four amendments for eligible projects of similar nature. The FAA now prefers the submission of a new application, as opposed to amendments. Application #3 was approved by the Board on February 23, 2016 and then approved by the FAA in summer 2016. Application #4 was approved by the Board in the fall of 2018, and only has \$1.3M remaining in authorized collections, which is why another application is necessary to avoid a lapse of PFC collections. It usually takes between 6-9 months for the FAA to review and approve a PFC application.

PFC projects that have been funded in the past have been terminal renovations, reconstruction of PIE's parking apron, a new master plan, purchase of an airfield sweeper, improvements to PIE's custom facility, rehabilitation of runways and taxiways, and improvements to PIE's security system.

PFC applications and amendments are collection amount driven, not time driven. This means that another PFC application will have to be submitted approximately nine months from the time that PIE estimates the \$6.66M will be collected.

**Fiscal Impact:**

The total PFC revenue to be collected in the new application is \$6,660,000.00. The expiration date for this application is anticipated on or about February 1, 2025 based on historical collections. When the application and projects are approved by the FAA, the funding sources for the approved projects will be adjusted or programmed during the FY22 budget development process to reflect the PFC revenue.

**Staff Member Responsible:**

Thomas R. Jewsbury, Director, St. Pete-Clearwater International Airport

**Partners:**

FAA

**Attachments:**

Resolution

PFC Application Form

Proposed Project Descriptions

Federal Aviation  
Administration  
U. S. Department of Transportation

## PASSENGER FACILITY CHARGE (PFC) APPLICATION

## 1. Application Type (Check all that apply)

☒ a. Impose PFC Charges☒ b. Use PFC Revenue☐ c. Amend PFC No. \_\_\_\_\_

FAA USE ONLY

Date Received \_\_\_\_\_

PFC Number \_\_\_\_\_

## PART I

## 2. Public Agency Name, Address, and Contact Person

Agency Name Pinellas CountyAddress 14700 Terminal Blvd, Ste 221City, State, ZIP Clearwater, FL 33762Contact Person Yvette Aehle, Deputy Director of  
Finance and Administration (727) 453-7804

## 3. Airport(s) to Use

ST. PETE-CLEARWATER  
INTERNATIONAL  
AIRPORT (PIE)

## 4. Consultation Dates

a. Date of Written Notice to Air Carriers:  
January 13, 2021b. Date of Consultation Meeting with Air  
Carriers: February 17, 2021c. Date of Public Notice  
January 13, 2021

## PART II

## 5. Charges

a. Airport to Impose

ST. PETE-CLEARWATER  
INTERNATIONAL AIRPORT  
(PIE)

b. Level

☐ \$1.00 ☐ \$2.00 ☐ \$3.00☐ \$4.00 ☒ \$4.50c. Total Estimated PFC  
Revenue by Level

Impose

Use

Impose \$6,660,000

Use \$6,660,000

d. Proposed Effective  
Date:

June 1, 2023

e. Estimated Expiration  
Date:

February 1, 2025

## PART III

## 6. Attachments (Check all that Apply)

Attached	Submitted with Application Number	Document
a. <input checked="" type="checkbox"/>	<input type="checkbox"/>	Airport Capital Improvement Plan
b. <input type="checkbox"/>	<input type="checkbox"/>	Project Information (Attachment B)
c. <input checked="" type="checkbox"/>	<input type="checkbox"/>	Air Carrier Consultation and Public Notice Information
d. <input checked="" type="checkbox"/>	<input type="checkbox"/>	Request to Exclude Class(es) of Carriers
e. <input type="checkbox"/>	<input type="checkbox"/>	Alternative Uses/Projects
f. <input type="checkbox"/>	<input type="checkbox"/>	Competition Plan/Update
g. <input type="checkbox"/>	<input type="checkbox"/>	ALP/Airspace/Environmental
h. <input checked="" type="checkbox"/>	<input type="checkbox"/>	Notice of Intent Project Information
i. <input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>Additional Information</u>

## PART IV

## 7. With respect to this PFC application I hereby certify as follows:

To the best of my knowledge and belief, all data in this application are true and correct;

This application has been duly authorized by the governing body of the public agency;

The public agency will comply with the assurances (Appendix A to Part 158) if the application is approved;

For those projects for which approval to use PFC revenue is requested, all applicable ALP approvals, airspace determinations, and environmental reviews required by the National Environmental Policy Act have been completed.

If required, the public agency has submitted a competition plan in accordance with 49 U.S.C. 47106(f); and

If required by 49 U.S.C. 40117(d)(4), adequate provision for financing the airside needs, including runways, taxiways, aprons, and gates, has been made by the public agency.

a. Typed Name of Authorized Representative

Dave Eggers

b. Title

Pinellas County Board of County  
Commissioners Chair

c. Telephone Number

(727) 464-3276

d. E-mail Address

deggers@pinellascounty.org

e. Fax Number

(727) 464-3022

f. Signature of Authorized Representative



g. Date Signed

February 23, 2021

**Paperwork Reduction Act Statement:** A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0557. Public reporting for this collection of information is estimated to be approximately 5-80 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required to obtain FAA approval of authority to collect PFC revenue (49 U.S.C. 40117(c)). Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524.

APPROVED AS TO FORM