



# Pinellas County

## Staff Report

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**File #:** 24-0319D, **Version:** 1

**Agenda Date:** 6/30/2024

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**Subject:**

Change Order 5 (Final) to Eau Gallie Electric, Inc. for the relocation of the airfield electrical vault.

**Recommended Action:**

Approval and execution by the County Administrator of the Change Order 5 (Final) to Eau Gallie Electric Inc. for the relocation of the airfield electrical vault.

- The project was for the demolition of the existing airfield electrical vault and construction of a new airfield electrical vault.
- Change Order 5 Final decreases the agreement amount by (\$1,386.25) for a final agreement amount of \$3,331,173.78.
- The Board of County Commissioners awarded this contract on August 24, 2021, in the amount of \$3,332,560.03. The Division Director of Purchasing & Risk approved 4 time-only extensions at no additional cost due to long lead times for control equipment that was added to the project.
- Since this is a decrease to the agreement, this will not have a negative fiscal impact on Pinellas County. Funding for this contract was funded under Relocate Airfield Electrical Vault Project 001064A, included in the Capital Improvement Plan, funded by the Airport Revenue and Operating Fund.

Contract No. 21-0584-CP-MJ, decrease amount by (\$1,386.25) for a final agreement amount of \$3,331,173.78.

**Strategic Plan:**

Class Services to the Public and Our Customers

4.5 Provide safe and effective transportation systems to support the efficient flow of motorists, commerce, and regional connectivity.

5.2 Be responsible stewards of the public's resources

5.3 Ensure effective and efficient delivery of county services and support

**Summary:**

As the project was nearing completion, (and after the airport obtained substantial use of the electrical components of the vault and airfield), the Airport Maintenance Department requested six (6) spare regulators be calibrated (with associated control equipment and communications cabling) and setup so that these spares can be quickly brought on-line should there be a failure with one of the active regulators.

A Construction Change Directive was given to the contractor to proceed with this work. Unfortunately, the lead times for control equipment was over 16 weeks. This was not part of the original scope of

work, but the budget was available for this additional work. Time extensions were granted for the lead times on the control equipment.

The airport has had substantial use of the functional components of the electrical vault since July 27, 2023. Building substantial completion was obtained on February 2, 2024.

**Background/Explanation:**

The existing airfield electrical vault was installed in the 1950's. This building was undersized for the Airport's operational needs, and is located immediately adjacent to the Terminal Building, thereby restricting any future expansion plans of the Terminal. This project relocated the vault to a better location on the airfield and allowed for the future expansion of the Terminal Building.

**Fiscal Impact:**

**Original Agreement Amount: \$3,332,560.03**

(Inclusive of \$200,000.00 Unspecified Work)

**Change Order No. 1:** This is a TIME-ONLY change order. No change in the Agreement Price.

**Change Order No. 2:** This is a TIME-ONLY change order. No change in the Agreement Price.

**Change Order No. 3:** This is a TIME-ONLY change order. No change in the Agreement Price.

**Change Order No. 4:** This is a TIME-ONLY change order. No change in the Agreement Price.

**Change Order No. 5:** (\$1,386.25)

**Final Agreement Amount: \$3,331,173.78**

Funding for this contract was funded under Relocate Airfield Electrical Vault Project 001064A, included in the Capital Improvement Plan, funded by the Airport Revenue and Operating Fund.

The proposed reduction to the contract aligns with actual expenditures.

**Delegated Authority:**

Authority for the County Administrator to execute this Change Order No. 1 (Final) is granted under Code Section 2-63(a)(3).

**Staff Member Responsible:**

Tom Jewsbury, Director, St. Pete-Clearwater International Airport

Merry Celeste, Division Director, Purchasing & Risk, Administrative Services

Joe Lauro, Director, Administrative Services

**Partners:**

N/A

**Attachments:**

Change Order 5 Final



**CONSTRUCTION CHANGE ORDER NO. 5 (FINAL)**

**PROJECT:** Relocate Airfield Electrical Vault – St. Pete-Clearwater International Airport

**CONTRACT NO:** 21-0584-CP-(MJ)

**AGREEMENT DATE:** August 24, 2021

**COMMENCEMENT DATE:** October 8, 2021

**OWNER:** Pinellas County, a Political Subdivision of the State of Florida

**CONTRACTOR:** Eau Gallie Electric, Inc.

**DESCRIPTION:**

1. Release all remaining retainage.
2. Release final payments.
3. Decrease the Agreement Amount by: (\$1,386.25)

**REASON FOR CHANGE:**

As the project was nearing completion, (and after the airport obtained substantial use of the electrical components of the vault and airfield), the airport Maintenance Department requested that provisions be added to the project to allow for the six (6) spare regulators be calibrated, (with associated control equipment and communications cabling), and setup so that these spares can be quickly brought on-line should there be a failure with one of the active regulators.

A Construction Change Directive was given to the contractor to proceed with this work. Unfortunately, the lead times for control equipment was over 16 weeks.

This was not part of the original scope of work, but the budget was available for this additional work.

The airport has had substantial use of the functional components of the electrical vault since July 27, 2023. Building substantial completion was obtained on February 2, 2024.

PLEASE ADDRESS REPLY TO:  
400 South Ft. Harrison, Sixth Floor  
Clearwater, Florida 33756  
Phone: (727) 464-3311  
FAX: (727) 464-3925  
Website: [www.pinellascounty.org/purchase](http://www.pinellascounty.org/purchase)



## **TIMELINE OF EVENTS**

The original contract duration was two hundred twenty-four (224) calendar days with a completion date of May 20, 2022.

Change Order #1, (approved Dec. 7, 2021), added 94 days, with a completion date of August 21, 2022.

Change Order #2, (approved July 5, 2022), added 128 days, with a completion date of December 28, 2022.

Change Order #3, (approved March 24, 2023), added 140 days, with a new completion date of May 16, 2023.

Change Order #4, (approved October 11, 2023), added 213 days, with a new completion date of December 15, 2023.

## **CHANGE IN AGREEMENT PRICE:**

<b>Original Agreement Amount:</b>	<b>\$3,332,560.03</b>
(Inclusive of \$200,000.00 Unspecified Work)	

**Change Order No.1:** This is a TIME-ONLY change order. No change in the Agreement Price.

**Change Order No.2:** This is a TIME-ONLY change order. No change in the Agreement Price.

**Change Order No. 3:** This is a TIME-ONLY change order. No change in the Agreement Price.

**Change Order No. 4:** This is a TIME-ONLY change order. No change in the Agreement Price.

<b>Change Order No. 5:</b>	<b>(\$1,386.25)</b>
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<b>Final Agreement Amount:</b>	<b>\$3,331,173.78</b>
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The Contractor's acceptance of this Final Change Order shall be and shall operate as a release by the Contractor of all claims, whether known or unknown, (including, but not limited to, material, equipment, labor, overhead, fees, lost profits, and delay claims) the Contractor may have against the Owner for all things done or furnished in connection with the Project and for every act of the Owner and others relating to or arising out of the Project. Final payment by the Owner shall not release the Contractor or the Surety(ies) from any obligation under the Contract Documents for the Performance and Payment Bond or release the Contractor from any claims the Owner may have against the Contractor.

Pinellas County Florida, a political subdivision of the State of Florida

By:   
Signature

Name: Barry Burton  
Typed, printed or stamped

Title: County Administrator

Date: April 29, 2024

CONTRACTOR:

By:   
Signature

Name: Christopher Hughes  
Typed, printed or stamped

Title: President

**APPROVED AS TO FORM**

By: Miles Belknap  
Office of the County Attorney



# Pinellas County

## Staff Report

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**File #:** 24-1175A, **Version:** 1

**Agenda Date:** 7/30/2024

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**Subject:**

Receipt and file report of purchasing items delegated to the County Administrator for the quarter ending June 30, 2024.

**Recommended Action:**

Accept the receipt and file report of purchasing items delegated to the County Administrator.

**Strategic Plan:**

Deliver First Class Services to the public and Our Customers.

5.3 Ensure effective and efficient delivery of county services and support.

**Summary:**

The Board of County Commissioners (Board) has delegated authority to the County Administrator to approve purchases and other purchasing related processes with the requirement that all approvals be submitted for receipt and file on a quarterly basis.

**Background Information:**

The County Administrator has delegated authority to award contracts up to \$250,000.00 in a fiscal or calendar year. For purchases initiated from State of Florida bids or negotiated contracts, the County Administrator has delegated authority to approve in any amount. The County Administrator has delegated authority to increase maintenance, repair and operating contracts in an amount not to exceed fifty percent (50%) of the amount previously approved by the Board subject to the same unit pricing, terms and conditions.

The County Administrator has delegated authority to extend the term of Board approved contracts above the threshold of \$250,000.00 pending all prices, terms and conditions remain the same. The County Administrator has delegated authority to approve change orders and amendments in an amount not to exceed \$250,000 or ten percent (10%), whichever is less, and to release retainage and close out construction type contracts when the change order does not exceed \$250,000.00 or ten percent (10%) of the total award, whichever is less.

The County Administrator also has delegated authority to approve emergency purchases up to \$250,000.00. Emergency purchases in excess of \$250,000.00 are approved by the County Administrator and entered into the minutes of the Board of County Commissioners via the receipt and file report.

Lastly, the County Administrator has delegated the authority for non-purchasing items pursuant to Section 2-62 in an amount not to exceed \$25,000.00 to the Director of Administrative Services.

**Fiscal Impact:**

The attached list contains approvals of competitive sealed bidding, Florida State contracts, master

purchase agreement increases, emergency purchases, contract extensions, and items delegated to the Administrative Services Director as per County Code 2-62, 2-164, 2-176, 2-177, 2-178, 2-180, 2-181, 2-184 and 2-185.

**Staff Member Responsible:**

Barry A. Burton, County Administrator  
Joe Lauro, Director, Administrative Services  
Merry Celeste, Purchasing Director, Administrative Services

**Partners:**

N/A

**Attachments:**

List of Purchasing items approved by the County Administrator and the Director of Administrative Services for quarter ending June 30, 2024.