



Pinellas County

Staff Report

File #: 24-0317D, **Version:** 1

Agenda Date: 6/30/2024

Subject:

Second Amendment to the Agreement with Michael Baker International, Inc. for professional engineering services pertaining to the Cargo Apron Reconstruction and Replacement of Runway 9-27.

Recommended Action:

Approval and execution by the County Administrator of the Second Amendment to the agreement with Michael Baker International, Inc. for professional engineering services pertaining to the Cargo Apron Reconstruction and Replacement of Runway 9-27.

- The Second Amendment increases the contract in the amount of \$100,000.00 to complete project, testing and other various project related duties associated with post-design services due to the project construction duration being extended.
- This contract was awarded by the Board of County Commissioners December 7, 2021, in the amount of \$1,834,858.45. The First Amendment to the Agreement provided a time only extension from December 27, 2023, to December 27, 2024.
- Funding for this amendment is available under Cargo Apron Rehab and Runway 9/27 Conversion (CIP Project 000033A), included in the Capital Improvement Plan, funded by the Airport Revenue and Operating Fund, Florida Department of Transportation Grant Funds, and Passenger Facility Charges, in the amount of \$13,168,000.00.

Contact No. 21-0546-NC; increase in the amount of \$100,000.00 for a revised contract total of \$1,934,858.45.

Strategic Plan:

Foster Continual Economic Growth and Vitality

4.4 Invest in infrastructure to meet current and future needs.

Summary:

The Second Amendment for an increase to the contract amount of \$100,000.00 to complete project, testing and other various project related duties associated with post-design services due to the project construction duration being extended.

Background/Explanation:

This contract is for the requirements of professional engineering services for the reconstruction and replacement of Runway 9-27 at the St. Pete-Clearwater International Airport.

This contract was awarded by the Board of County Commissioners December 7, 2021, in the amount of \$1,834,858.45. The First Amendment to the Agreement provided a time only extension from December 27, 2023, to December 27, 2024.

Fiscal Impact:

Award not to exceed amount:	\$1,834,858.45
First Amendment (Time Only):	0.00
Second Amendment:	<u>\$ 100,000.00</u>
Updated Total not-to-exceed:	\$1,934,858.45

Funding for this amendment is available under Cargo Apron Rehab and Runway 9/27 Conversion, included in the Capital Improvement Plan, funded by the Airport Revenue and Operating Fund, Florida Department of Transportation Grant Funds, and Passenger Facility Charges, in the amount of \$13,168,000.00.

Delegated Authority:

Authority for the County Administrator to execute this Second Amendment is granted under Code Section 2-62 (a)(1).

Staff Member Responsible:

Tom Jewsbury, Director, Airport
Merry Celeste, Purchasing Director, Administrative Services
Joe Lauro, Director, Administrative Services

Partners:

FDOT

Attachments:

Second Amendment

SECOND AMENDMENT

This Amendment made and entered into this 7 day of June, 2024, by and between Pinellas County, a political subdivision of the State of Florida, hereinafter referred to as "County," and Michael Baker International, Inc., Tampa, FL hereinafter referred to as "Contractor," (individually referred to as "Party", collectively "Parties").

WITNESSETH:

WHEREAS, the County and the Contractor entered into an agreement on December 7, 2021, pursuant to Pinellas County Contract No. 21-0546-NC (hereinafter "Agreement") pursuant to which the Contractor agreed to provide Professional Engineering Services for the Cargo Apron Reconstruction and Replacement of Runway 9-27 with a Taxiway project at the St. Pete-Clearwater International Airport for County; and

WHEREAS, Section twenty-five (25) of the Agreement permits modification by mutual written agreement of the parties; and

WHEREAS, the County and the Contractor now wish to modify the Agreement in order to provide for increase the contract by \$100,000.00 and extend contract, at the same prices, terms, and conditions;

NOW THEREFORE, the Parties agree that the Agreement is amended as follows:

1. The not-to-exceed total expenditure is revised to reflect an increase in the amount of \$100,000.00 for a new not-to-exceed total expenditure of \$1,934,858.45.
2. Except as changed or modified herein, all provisions and conditions of the original Agreement and any amendments thereto shall remain in full force and effect.

Each Party to this Amendment represents and warrants that: (i) it has the full right and authority and has obtained all necessary approvals to enter into this Amendment; (ii) each person executing this Amendment on behalf of the Party is authorized to do so; (iii) this Amendment constitutes a valid and legally binding obligation of the Party, enforceable in accordance with its terms.

IN WITNESS WHEREOF the Parties herein have executed this Second Amendment as of the day and year first written above.

Pinellas County Florida, a political subdivision of the State of Florida:



Signature

Barry Burton

Printed Name

County Administrator

Printed Title

June 7, 2024

Date

Contractor:



Signature

R. Mark Pitchford

Printed Name

Vice President

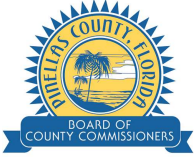
Printed Title

03/26/2024

Date

APPROVED AS TO FORM

By: Miles Belknap
Office of the County Attorney



Pinellas County

Staff Report

File #: 24-1175A, **Version:** 1

Agenda Date: 7/30/2024

Subject:

Receipt and file report of purchasing items delegated to the County Administrator for the quarter ending June 30, 2024.

Recommended Action:

Accept the receipt and file report of purchasing items delegated to the County Administrator.

Strategic Plan:

Deliver First Class Services to the public and Our Customers.

5.3 Ensure effective and efficient delivery of county services and support.

Summary:

The Board of County Commissioners (Board) has delegated authority to the County Administrator to approve purchases and other purchasing related processes with the requirement that all approvals be submitted for receipt and file on a quarterly basis.

Background Information:

The County Administrator has delegated authority to award contracts up to \$250,000.00 in a fiscal or calendar year. For purchases initiated from State of Florida bids or negotiated contracts, the County Administrator has delegated authority to approve in any amount. The County Administrator has delegated authority to increase maintenance, repair and operating contracts in an amount not to exceed fifty percent (50%) of the amount previously approved by the Board subject to the same unit pricing, terms and conditions.

The County Administrator has delegated authority to extend the term of Board approved contracts above the threshold of \$250,000.00 pending all prices, terms and conditions remain the same. The County Administrator has delegated authority to approve change orders and amendments in an amount not to exceed \$250,000 or ten percent (10%), whichever is less, and to release retainage and close out construction type contracts when the change order does not exceed \$250,000.00 or ten percent (10%) of the total award, whichever is less.

The County Administrator also has delegated authority to approve emergency purchases up to \$250,000.00. Emergency purchases in excess of \$250,000.00 are approved by the County Administrator and entered into the minutes of the Board of County Commissioners via the receipt and file report.

Lastly, the County Administrator has delegated the authority for non-purchasing items pursuant to Section 2-62 in an amount not to exceed \$25,000.00 to the Director of Administrative Services.

Fiscal Impact:

The attached list contains approvals of competitive sealed bidding, Florida State contracts, master

purchase agreement increases, emergency purchases, contract extensions, and items delegated to the Administrative Services Director as per County Code 2-62, 2-164, 2-176, 2-177, 2-178, 2-180, 2-181, 2-184 and 2-185.

Staff Member Responsible:

Barry A. Burton, County Administrator

Joe Lauro, Director, Administrative Services

Merry Celeste, Purchasing Director, Administrative Services

Partners:

N/A

Attachments:

List of Purchasing items approved by the County Administrator and the Director of Administrative Services for quarter ending June 30, 2024.