



TENANT IMPROVEMENT APPLICATION FORM

SUBJECT LOCATION: AIRPORT BUSINESS PARK | **DESCRIPTION OF WORK:** INTERIOR EXTERIOR

TENANT NAME:

CONTACT NAME AND PHONE #:

ADDRESS/DESC/LOCATION:

COST TO BE BOURNE BY: TENANT AIRPORT -- IF AIRPORT, ESTIMATED COST

CONTRACTOR NAME & PHONE NUMBER:

ATTACHED SKETCH OR DIAGRAM

ATTACHED CONTRACTOR RELEASE

Notice: It is my responsibility to obtain any and all local, county, state and/or federal permits that may be required by law. Allow 10 business days for processing **Please send completed form with attachments to kgood@fly2pie.com.**

DETAILED DESCRIPTION OF WORK:

TENANT SIGNATURE:

DATE:

AIRPORT STAFF REVIEW: (For Airport Use Only) – Staff, please initial and comment as needed.

Scott A. Yarley, P.E., Airport Engineer (FAA Compliance, Consultant/Project Contractor Liaison)

Comments:

Jeff Clauss

John McCoy

Michele Routh

Comments:

Michael A. Iguina, Facilities (Maintenance – Interior & Exterior)

Comments:

Matt Weaver, Operations Manager

Comments:

Mark E. Sprague, Deputy Director of Operations and Facilities

Comments:

Tom R. Jewsbury, Airport Director

Comments:

Kathleen M. Good, Director of Properties (Ground Leases / Permits / RE Contracts)

Comments:

AIRPORT AUTHORIZED SIGNATURE:

DATE:

APPROVED

NOT APPROVED

CONDITIONALLY APPROVED*

***CONDITIONS OF APPROVAL:**